

## MONTICELLO CITY COUNCIL

September 10, 2018

City Clerk, Pamela Harlan called the meeting to order at 7 p.m. Clerk Harlan asked for a motion from the Council to nominate a member to serve as interim Mayor in Mayor Stoner's absence. A motion was made by Alderman Keating and seconded by Alderman Clark to appoint Alderman Brock to serve as interim Mayor. An all-in favor vote was cast and the motion carried with all being in favor.

Alderman Brock led the Council in the Pledge of Allegiance, and Pastor Rich Ratts from Crossroads Church, led the council in prayer.

Roll Call was taken by City Clerk, Pam Harlan.

ROLL CALL: Present: John Miller, Tammy Sebens, Joe Brown, Ian Clark  
Tom Reed, Wendall Brock, Cochran Keating  
Absent: Jeremy Jones

Also Present: City Administrator, Terry Summers, Maura Metcalf,  
Brett Baker, Monticello Police Chief, John Carter

PUBLIC PARTICIPATION: NONE

CONSENT AGENDA:

- a) Claims Report – Claims dated August 28, 2018 through September 10, 2018
- b) Meeting Minutes:  
City Council Meeting Minutes August 27, 2018
- c) Permit Report – August 2018
- d) Police Report – August 2018

A motion was made by Alderwoman Sebens and seconded by Alderman Miller to approve the Consent Agenda items. A voice vote was taken and motion carried with all present voting yes.

MAYOR'S REPORT: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

### **Mayoral Appointments – Special Airport Committee**

The following are mayoral appointments that the term will expire November 2018.

Chairman, Mike Atwood, Alderman, Cochran Keating, Alderman, John Miller, Fred Sikorski, Jim Reed, Kyle Koester, Kelly Finet, Kevin Feeney, Gary Huisinga, Steve Tenhouse, and Shelly Crawford-Stock. A motion was made by Alderman Clark and seconded by Alderman Reed to approve the Mayoral Appointment – Special Airport Committee. A voice vote was taken and the motion carried with 6 yes and 1 no votes. Alderman Brown voted no.

### **Stoddard Court Update – Discussion Only**

Interim Mayor asked Capital Improvement Project Manager, Brett Baker to give the council an overview of this project. Brett stated that in FY17 the department of public works completed work on the upgraded water main project along Stoddard Court and part of Poplar Lane. The City Council has budgeted for the addition of new concrete curb and gutter, driveway approach replacement and oil and chip pavement in FY18. A neighborhood meeting was conducted on April 3, 2018 to inform the residents of the upcoming work. Work began on April 9, 2018. To date the public works department has installed a total of 2,200 linear feet of 2' wide V style curb and gutter and replaced 26 driveway approaches, a total of 260 cubic yards of concrete have been poured on this project. We have also installed two ADA sidewalk ramps on North Union Drive, set two new storm water manholes and one sanitary manhole. Approximately 10,500 cubic feet of old concrete has been removed and hauled for recycling. 16,500 cubic feet of soil and old road base have been removed. 420 tons of 3 inch recycled crushed concrete and 580 tons of CA-6 gravel has been placed, shaped and compacted for the new road base. Weather permitting new oil and chip should be installed by Illiana by the end of September 2018. I would like to extend a huge thank you to all the guys at the Public Works Department. They have worked a total of 88 days so far this year on this project and have really gone above and beyond to make sure that we are giving the residents the best quality product as possible and taking the extra time to make sure that they are inconvenienced as little as possible through this process. Without their hard work and dedication this would not have been possible to accomplish. I would like to also thank Charlie Montgomery and the Monticello Township Highway Department for the use of their smooth drum roller to assist with material compaction and shaping of the new roadway. This was a big cost savings to the tax payers and is a perfect example of how well our intergovernmental collaborations work.

### **Public Works Campus Improvements Update – Discussion Only**

Public Works Director, Jim Grabarczyk was not present due to illness so therefore this agenda item will be moved to the next City Council meeting.

### **Waste Water Treatment Plant Update – Discussion Only**

Public Works Director, Jim Grabarczyk was not present due to illness so therefore this agenda item will be moved to the next City Council meeting.

## **2019 Budget Update – Discussion Only**

Interim Mayor, Wendall Brock asked City Administrator, Terry Summers to give an overview of City Budget for 2019. Summers reported that that year was his first full budget that he had done in his new position of City Administrator. Summers wanted the Alderman to again work with the different departments of the city on their budgets. The assignments were Alderman Jones, and Alderman Keating were to meet with the Administration, Finance, and Recreation Departments. Alderman Clark and Alderman Brown were to meet with the Police and Fire Departments. Alderman Reed and Alderman Brock were to meet with Water and Waste Departments. Alderman Miller and Alderwoman Sebens were to meet with the Public Works Department. City Administrator, Terry Summers let the council know if they are wanting to adjust the tax levy to more than 4.9% there are protocols and deadlines that have to be met. The first being a public notice has to be published in the paper by October 10, 2018. Summers also asked the Alderman to meet with their appointed departments as soon as possible to help get the process rolling. City Administrator, Summers would like to have the first reading of the completed budget on November 13, 2018.

### **ALDERMAN'S REPORT:**

Alderman Brown inquired as to when the new Healthcare rates would be published for city employees. Maura Metcalf informed Alderman Brown that the healthcare representative was to meet with city administration the week of September 17, 2018. Alderman Brown also inquired about the WWTP report. He has many questions for Jim Grabarczyk regarding the WWTP. Alderman Keating has been working with staff on the claim your drain project that he is wanting to implement in Monticello.

Alderman Miller would like the City of Monticello to get involved with the Tree USA organization especially since the city is losing all the ash trees. He also inquired about the buildings on E. Washington Street. Summers informed Alderman Miller that they had been in contact with the Swing Trust and they will hopefully have decided on what path they want to take in correcting some of the concerns, soon.

Alderman Clark stated that several surveyor flags may have been moved on Marion due to the fact they were in the land owner's way of cutting their grass.

Alderman Brock reminded the council and citizens it is Homecoming week in Monticello.

### **POLICE CHIEF'S REPORT:**

Monticello Police Chief, John Carter also reported that it is Homecoming week and to be cautious during parade times. Carter also want to let the council know that the surrounding law enforcement agency are putting together a Multi-Agency Homicide Team.

### **CITY ADMINISTRATOR'S REPORT:**

City Administrator, Terry Summers had the following items in his report:

Cullen Welter the Monticello High School Football Coach has now the most wins in Monticello history.

#### Waste Hauler Request for Proposal (RFP)

The proposal submission deadline is September 13th, and the RFP steering committee will review the submitted RFP's on September 17th. Any recommendation to the City Council will occur on October 22nd, and if any contract is to be awarded, it will be awarded on November 13th, with a contract start date of January 1, 2019.

#### Special City Council Meeting September 17th, 2018

As requested by the City Council at the August 13th Council meeting, a consultant will present the components and processes involved when creating a business district to the Council at 7:30 p.m. on September 17, 2018. If you cannot attend please let me know as far in advance as you can so I can reschedule if necessary.

#### Monticello Railway Museum's Railroad Days and Sundowners Car Club September 15, 2018

#### Monticellobration, Oktoberfest & Ride for Recreation

These annual events will take place on September 29th this year.

During the Administrator's report Alderman Brown inquired about getting a Financial Analyst. City Administrator, Terry Summers informed Brown that it has been difficult to get people to respond back and the one he had heard back from was very expensive. Alderman Keating stated that the list was quite extensive in regards to what they wanted from a financial analyst. Maybe the list could be shortened to help get the price down. Alderman Miller stated that there is no need for a financial analyst and he is not in favor of getting one. Alderman Clark stated that he is on board to whatever the City Administrator needs. City Administrator, Summers stated he did not think the city needs one. Alderman Brown then asked City Administrator, Terry Summers if he had a Finance background? Summers stated he did not. Alderman Reed stated that he is not in favor of spending money for a financial analyst. Alderman Brown wants to keep looking for a financial analyst.

A motion was made by Alderman Clark and seconded by Alderman Miller to adjourn the meeting at 7:51 p.m.

Respectfully Submitted by:

Pamela Harlan