

MONTICELLO CITY COUNCIL

April 9, 2018

Mayor Stoner called the meeting to order at 7 p.m.

Mayor Stoner led the Council in the Pledge of Allegiance, and Pastor Josh Bledsoe from Calvary Baptist Church in Monticello, led the council in prayer.

Roll Call was taken by City Clerk, Pam Harlan.

ROLL CALL: Present: Jeremy Jones, Wendall Brock, Joe Brown,
Ian Clark, Cochran Keating, John Miller, Tammy Sebens
Absent: Tom Reed

Also Present: City Administrator, Terry Summers,
Maura Metcalf, Monticello Police Chief, John Carter,
Brett Baker, Capital Improvement Project Manager, Jim
Grabarczyk, Director of Public Works

PUBLIC PARTICIPATION: NONE

CONSENT AGENDA:

- a) Claims Report – Claims dated March 27, 2018 through April 9, 2018
- b) Meeting Minutes:
City Council Meeting Minutes March 26, 2018
- c) Permit Report – March 2018
- d) Police Report – March 2018

A motion was made by Alderman Jones and seconded by Alderman Miller to approve the Consent Agenda items. A voice vote was taken and the motion carried with all present voting yes.

MAYOR'S REPORT:

Mayor Stoner informed the council and citizens that the second early bird day for the Monticello Aquatic Center pool passes is Wednesday, April 18th from 8am to 6pm at the Municipal Building. Stoner also let the council and citizens know that the Landscape Waste Facility is open for residents to dispose of their landscape waste, daily from 9am to sunset. Lastly, Stoner wanted the residents to know they should have received a notice from Homeland Energy about the renewal of the Aggregation program. The renewal contract is from June 2018 through June

2021. Mayor Stoner wants the public to know that on May 17, 2018 @ 7pm there will be a 50th Anniversary Ceremony of the death of Robert C Burke, Medal of Honor Recipient.

OLD BUSINESS: NONE

NEW BUSINESS:

Waste Water Treatment Plant Update – Discussion Only

Mayor Stoner ask City Administrator, Terry Summers to give an overview of the Treatment Plant project. City Administrator, Terry Summers introduced Jim Grabarczyk, Director of Public Works and Brett Baker, Capital Improvement Project Manager to the council. Jim Grabarczyk informed the council that The WWTP was originally constructed in 1938 with major upgrades in 1965, 1972 and 1988. The current planned upgrades and improvements include construction of an oxidation ditch, replacement of the plant headworks, reconstruction of the excess flow clarifier, reconstruction of the sludge drying beds, and the conversion of existing aeration chambers to sludge digesters. The improvements are intended to address deficiencies of the outdated facility, as well as, an ongoing Complaint from the State of Illinois regarding violations of the Illinois Environmental Protection Act and Illinois Pollution Control Board regulations.

On November 18, 2015, the City Council adopted Resolution No. 2015-54 directing the Project Engineer to process the bidding on the entire Wastewater Treatment Plant (WWTP) project. On November 4, 2016, the Illinois Environmental Protection Agency granted a permit for the construction of the WWTP. November 28, 2016 reviewed and approved Resolution 2016-80 awarding a contract for the construction of improvements to the Wastewater Treatment Plant to Curry Construction, Inc.

The project is underway making very good progress with overall construction progress approximately 50% complete. Tentatively in July of 2018 we will start diverting effluent into the new plant and fully operational early next year 2019 foregoing any weather or other unforeseen delays. Grabarczyk provided the council with an ariel view photograph of the WWTP campus.

Public Works Department Building Additions Update – Discussion Only

Jim Grabarczyk, Director of Public Works gave an overview of the Public Works Department Building Additions. He informed the council that building improvements were presented during budget discussions last year to include an office and shop addition to the public works building, an addition to the maintenance building and a new salt, soil and cold storage building possibly located east of the existing public works building.

On January 9, 2018 the City Council passed a Resolution Authorizing Mayor and/or City Administrator to Sign First Mid-Illinois Bank & Trust Loan Documents for the Public Works Building Improvements directing City Staff to process the bidding documents for such buildings.

The Monticello Public Works Department campus is situated on approximately 3.0 acres at 303 N. Railroad Street. Located on that property is the main public works shed and office, the vehicle maintenance shop as well as the City's impound lot. The 3700sq.ft. public works shed was originally constructed circa 1980 and the 1700sq.ft. maintenance shop was constructed circa 1960. Neither building has had any upgrades since they were built.

In December of 2016 the City had a fire that destroyed the 1200 sq. ft. Quonset storage shed. Losing this shed has greatly reduced our storage and operations capabilities. The loss of this space has created a desperate need for additional storage and the proposed additions will address these needs as well many other operational concerns.

The current planned upgrades and improvements include constructing a "lean to" addition to the vehicle maintenance shop of 24' by 48' by 14' bringing the total area under roof to ± 2900sqft. There is also an option to provide a new building in lieu of reskinning the old building allowing for greater flexibility in the use of the building.

The public works shed will have two additions proposed totaling 9400 sq. ft. The first addition is 30' by 40' by 12'± addition to the west side of the existing public works building that will become the new offices and breakroom. The second addition consists of adding a 60' by 130' by 16'± addition to the East end of the building integrating the existing roof line into the side wall of the new structures. This will house all of the plow trucks and other large equipment.

IL Route 47 Drainage Improvements Update – Discussion Only

Brett Baker, Capital Improvement Project Manager gave an overview to the council on the IL Route 47 Drainage Improvements. Baker stated that in FY18 the City Council has budgeted for improvements to be made along East Old Route 47 to enhance storm water drainage. Work has begun on the 1st half of the project. The ditches have been re-graded, storm tile and new driveway culverts have been installed where necessary. Work will begin on the 2nd half of the project toward the end of the summer and completed before winter 2018.

Stoddard Court Pavement Rehabilitation Project Update – Discussion Only

Brett Baker, Capital Improvement Project Manager gave an overview to the council on the Stoddard Court Pavement Rehabilitation Project. Brett Baker let the council know that in FY17 the department of public works completed work on the upgraded water main project along Stoddard Court and part of Poplar Lane. The City Council has budgeted for the addition of new concrete curb and gutter, driveway approach replacement and oil and chip pavement in FY18. A neighborhood meeting was conducted on April 3, 2018 to inform the residents of the upcoming work. Work will begin as soon as weather permits.

Market and Washington Pedestrian Crossing / Streetscape Project Update – Discussion Only

Capital Improvement Project Manager, Brett Baker gave an overview to the council on the Market and Washington Pedestrian Crossing /Streetscape Project. Baker informed the council that in FY18 the City Council has budgeted Motor Fuel Tax funds for the construction of a Pedestrian and Bike Crossing at Washington and Market Streets. Improvements will include pedestrian activated flashing beacons, new sidewalks with ADA compliant ramps and streetscape building entrances along the South side of Washington Street. Preliminary Engineering is in the final stages. Environmental investigation will be needed at two sites and construction is anticipated to begin this summer. Baker told the council that there are environmental concerns for the areas outside of the Prairie Fire Glass business and Barber Shop. One of the businesses used to be a paint store so a study will be done to investigate soil contamination.

ALDERMAN'S REPORT:

Alderman Brock inquired about the street sweeper.

Alderman Keating informed the City Administrator, Mayor and Council that he had been contacted by several citizens who did not understand the Aggregation letter that looked to be from Monticello and the Mayor. Keating also announced that he had done the introductory elements to CrossFit Enhance and also let the citizens know that the CrossFit box will be expanding.

Alderman Miller stated that he is interested in Tree USA for the City.

Alderman Brown inquired about the financial analyst and asked City Administrator, Terry Summers if the Alderman could be notified when city meetings are conducted in their ward.

POLICE CHIEF'S REPORT:

City of Monticello Police Chief, John Carter reported that a Shop with the Cop Krispy Kreme fundraiser is this weekend. Chief Carter also let the council know that Thursday will be the security meeting with local church representatives.

CITY ADMINISTRATOR'S REPORT:

Summers had the following items to report:

Utility Billing Clerk

We received approximately 15 applications for the utility billing clerk vacancy and interviews will be conducted during the week of April 9.

Stoddard Court Pavement Rehabilitation Project

Brett Baker, Clayton Dobson and I held a neighborhood meeting last Tuesday night (April 3). All of the residents that will be affected by this project were notified via mail and we had a really good turnout with a lot of good discussion. Construction is scheduled to commence within the next couple of weeks.

Planning and Zoning Board, April 16, 2018

Arbor Rose Assisted Living Facility located at 1009 South Irving Street has submitted an application for a conditional use to allow for 16 units/residents. They have also submitted an application for a variance to the maximum lot coverage and to reduce the off-street parking requirements. City staff has reviewed the site plan for the addition and we are anticipating revised site plans prior to any action by the City Council.

A motion was made by Alderman Brock and seconded by Alderman Keating to adjourn the meeting at 7:32 p.m.

Respectfully Submitted by:

Pamela Harlan