

Monticello City Council

February 13, 2017

Mayor Stoner led the Council in the Pledge of Allegiance.

ROLL CALL: Present: Wendall Brock, Larry Stoner, Joe Brown, John Miller,  
Lyle Murdock, Tom Reed, Seth Melton, Cochran Keating  
Also present: Interim City Administrator Terry Summers

### **PUBLIC PARTICIPATION**

**Jim Cavanaugh** addressed the council regarding the American Legion. They are looking for a permanent home in Monticello. He also raised concerns about the appearance of a few of the downtown buildings and the location of the downtown stop signs.

**Terri Norman**, from the Main Street Pub, addressed the council regarding Ordinance 2017-10 (amending the liquor regulations). She asked the council to consider changing it to 8:00 am to accommodate those eating breakfast at her establishment and to help keep business local.

Consent Agenda - Approval of Documents and Action Items as Listed:

- a) Claims Report (claims dated January 24, 2017 through February 13, 2017)
- b) Budget Report – December 2016
- c) Treasurer’s Report – December 2016
- d) Police Report – January 2017
- e) Fire Report – January 2017
- f) City Council Meeting Minutes: September 12, 2016 – October 11, 2016 – October 24, 2016 – Closed Session October 24, 2016 - Study Session November 7, 2016 – Study Session November 9, 2016 – Study Session November 14, 2016 - November 14, 2016 – Closed Session November 14, 2016 – November 28, 2016 – December 12, 2016 – January 9, 2017

A motion was made by Alderman Hayes and seconded by Alderman Miller to approve the consent agenda items. A voice vote was taken and the motion carried with all present voting yes.

**Mayor’s Report:** Mayor Stoner presented a plaque to Joanne Hodges to recognize her years of service to the City as the Treasurer.

**Old Business: None**

**New Business:**

### **Resolution 2017-08 – Resolution Approving City Administrator’s Separation Agreement**

This resolution approves the separation agreement with the previous City Administrator Bob Mahrt. As discussed at the January 30, 2017 Special City Council Meeting, Mr. Mahrt has given his resignation with the terms discussed in the agreement. A motion was made by Alderman Hayes to approve Resolution 2017-08 and seconded by Alderman Miller. A voice vote was taken and the motion passed with 7 voting to approve, and Alderman Brown voting against.

### **Discussion on Recruitment of City Administrator**

The overall consensus of the council was to wait until a new Mayor is in office to move forward with recruitment of a new City Administrator. Alderman Murdock, Miller, Reed and Keating suggested starting the search locally. Alderman Melton and Alderman Brown thought it would be beneficial to use a firm to aid in the process. Alderman Brown suggested starting the recruitment process now and performing a national search. Alderman Hayes recommended waiting until the Mayoral election is over, and giving the Interim City Administrator a chance to prove himself and decide if he would like to take the position. He also did suggest using a recruiter if we decided to interview external candidates.

### **Ordinance 2017-09 Amending Municipal Code to change the position of City Treasurer from an elected position to appointed position**

At the January 9 council meeting the council discussed the option to change the position from elected to appointed. This will allow the council to set qualifications for the position moving forward. The position is up for re-election on April 4, with no petition for a candidate, and no write-in candidate. The position will serve at the pleasure of the Mayor. A motion was made by Alderman Hayes to approve Resolution 2017-09 and seconded by Alderman Reed. A voice vote was taken and the motion passed with all present voting to approve.

### **Appoint Interim City Treasurer**

With no applicants to fill the vacant position, the Mayor appointed city HR/Bookkeeper Maura Metcalf as the Interim City Treasurer. She will fill this position until the end of the Mayor's term, or a replacement is found. A motion was made by Alderman Miller to approve the appointment and seconded by Alderman Melton. A voice vote was taken and the motion passed with all present voting to approve.

### **Ordinance 2017-10 An ordinance amending the liquor regulations.**

At the last council meeting, City Staff asked the council to consider if they would like to amend the allowable hours for Sunday alcohol sales, and further if they would like to allow this amendment for all classes of licenses or specific ones (i.e. restaurants, retail, etc.). The Monarch Brewing Company would like the hours moved to 10am to coincide with their brunch. Terri Norman from the Main Street Pub spoke in Public Participation and requested the time be moved to 8am. The Mayor asked for a motion to change the time from 12pm to 8am with no response. A motion was made by Alderman Hayes to approve Resolution 2017-10 and change the time from 12pm to 10am and seconded by Alderman Reed. A voice vote was taken and the motion passed with all present voting to approve.

### **A Freedom of Information Officer Adjustment - Motion to change FOIA Officer to Jill Potts until a new City Administrator has been hired.**

Interim City Administrator Terry Summers indicated that Jill Potts was the FOIA officer while we searched for a City Administrator in the past and is willing to take on the task until a new City Administrator is appointed. A motion was made by Alderman Brock to approve the motion and seconded by Alderman Miller. A voice vote was taken and the motion passed with all present voting to approve.

### **Ordinance 2017-11 An Ordinance amending municipal code concerning fines**

Chief Carter indicated the current parking code was not clear so that is an amendment to clarify what the parking fines are.

**Aldermen's Reports** - Alderman Miller thanked Jim, the Public Works Director, for the weekly updates on his department. Alderman Murdock would like dirt brought to the Dog Park, and seed to be planted for new grass. Alderman Hayes gave praise to the Recreation Department and Callie on their work on the new Recreation Guide. Alderman Keating thanked Chief Carter for the continued yearly comparisons on the monthly police reports. He likes being able to see that crime has dropped and

patrols have increased. He requested the sales reports from Callie so he can track the downtown sales trends. Alderman Melton indicated he had received a lot of questions regarding the departure of the City Administrator, and asked if in the future council can be apprised as to what the appropriate response would be. Alderman Brown asked for an update on the NPDES permit.

**Police Chief's Report – None**

**Interim City Administrator's Report** – Terry Summers complimented Callie and Kerry Redshaw for the great job they did on the Chocolate Fantasy. He met with the Galbo's on Gabby's Gazebo. The Buchanan and Greely Survey work will be starting next week. The Public Work's Labor position applications closed on February 8<sup>th</sup> and we received 26 applications.

A motion was made by Alderman Hayes and seconded by Alderman Miller to adjourn the meeting at 7:42 p.m.

Respectfully Submitted by,

Maura Metcalf  
Deputy City Clerk