

## **MONTICELLO CITY COUNCIL**

February 27, 2023

Mayor Stoner led the Council in the Pledge of Allegiance, and Alderman Burris led the Council in prayer.

Roll Call was taken by City Clerk Jill Potts.

**ROLL CALL:** Present: MUSE (Remote), WOODHAM, CLARK, REED, VOGT, BROCK, BURRIS, KOON  
Absent: NONE

Also Present: Terry Summers, City Administrator; Maura Metcalf, HR/Finance; Chief Rob Bross, MPD

### **PUBLIC PARTICIPATION:**

None

### **CONSENT AGENDA:**

Claims Report (Claims dated February 14, 2023 through February 27, 2023)

Meeting Minutes – City Council Meeting Minutes, February 13, 2023

Budget Report – January 2023

A motion was made by Alderman Reed, and seconded by Alderman Vogt, to approve the Consent Agenda items. A voice vote was taken and the motion carried with all present voting yes.

### **MAYOR'S REPORT:**

Mayor Stoner welcomed Chief Bross and hoped his first day went well. The Mayor gave a reminder that there will be a Meet the Chief open house on March 11<sup>th</sup> at the Municipal Building from 9-10am.

### **OLD BUSINESS:**

None

### **NEW BUSINESS:**

#### **Resolution 2023-10: A Resolution Regarding Personnel Policies (Anti-Harassment)**

Terry Summers presented the following:

The City of Monticello strives to create and maintain a work environment in which people are treated with dignity, decency and respect. The environment of the company should be characterized by mutual trust and the absence of intimidation, oppression and exploitation. The City of Monticello will not tolerate unlawful discrimination or harassment of any kind. Through enforcement of this

policy and by education of employees, the City of Monticello will seek to prevent, correct and discipline behavior that violates this policy.

Alderman Clark asked if there would be training associated with this policy, and the answer was yes. Alderman Koon questioned if there were specifics in the policy regarding procedures to follow, and that answer was also yes.

A motion was made by Alderman Clark, and seconded by Alderman Woodham, to approve Resolution 2023-10. The motion passed 8-0.

### **FY2023 Budget and Appropriation Ordinance – Discussion Only**

City Administrator Summers reviewed the end of FY2022 and the appropriation. He reminded the Council that tonight's discussion would focus on the changes made since this information was last before them. These changes will be reflected in the appropriation ordinance at the next meeting. Mr. Summers provided a handout (attached) outlining these requested changes: additional expense for adding two squad cars; overhead doors at transfer station/driving range; new gas service for public works building generator; wrap cabs of three large dump trucks, flat bed trailer; adding money to Recreation to cover cost of football helmets.

Council members discussed specifics of the proposed changes and the process the staff goes through to get to this point. Mr. Summers shared he feels there is a value in waiting to pass the appropriation in March as opposed to earlier in the quarter. Final numbers of the prior fiscal year can be utilized and some time can be given for changes such as the ones being discussed tonight. Consensus was that these revisions will be made, with the Mayor stating we are on the right path.

### **ALDERMEN'S REPORT:**

Alderman Koon gave a reminder that brush pick-up begins the first week in March, remarking this is a great service to the community.

Alderman Burris asked when the landscape waste facility would be open – the facility is open now and going forward will be open almost year-round weather permitting.

### **POLICE CHIEF'S REPORT:**

Chief Bross discussed several processes the department will be streamlining, including golf cart permit renewal and the hiring of officers. Lateral hires will be pushed, with Chief Bross explaining that a lateral hire from another department can be made with certain guidelines followed. The training of current officers is being audited by Chief Bross and he will be looking at where we are deficient.

### **CITY ADMINISTRATOR'S REPORT:**

None

A motion was made by Alderman Clark, and seconded by Alderman Brock, to adjourn the meeting at 7:24pm.

Respectfully Submitted by:

Jill Potts  
City Clerk

December 2022 Budget Report

General Fund Expenditures for FY22 (Approved reserve spending of \$795,000)

Approved: \$5,622,005                      Actual: \$5,234,601.30

General Fund Revenues for FY22

Approved estimate: \$4,827,005              Actual: \$8,556,672.65

December's Treasurer's Report General Fund Balance: \$9,016,598

FY23 General Fund

General Fund Revenues Estimated at \$6,003,033

Approved General Fund Expenditures \$6,857,461

Approved General Fund Budget Reserve Spending of \$854,428

Police Department:

Equipment replacement approved \$50,000 for a squad car replacement for the police department

Propose adding an additional \$65,000 for two additional squads and trading in the 2019 Ford Expedition and another 2103 Chevy Impala. New \$115,000

Public Works Department:

Building maintenance approved \$44,500 which included generators at the public works building and maintenance shed.

Propose adding \$7,500 for overhead doors at the transfer station/driving range and \$3,200 for a new gas service for the generator at the public works building. New \$55,200

Vehicle and Equipment Maintenance program approved \$75,000 for routine maintenance activities and additional funds for new logo stickers for the public works fleet.

Propose adding \$9,000 to wrap the cabs of three of the large dump trucks. New

Equipment replacement program approved \$55,500 for pallet racking (\$7,500), end loader tires (\$30,000), snow blade (\$10,000), and sandblasting and painting one of the big trucks (\$8,000).

Propose adding \$10,000 for flat bed trailer with electric brakes. New \$65,500

Recreation Department:

Football program approved \$6,000.

Propose adding \$2,000 to cover the costs of football helmets ordered in June of 2021 and just received. New \$8,000

General Fund Revenues Estimated at \$6,003,033. No proposed amendment.

Proposed General Fund Expenditures \$6,954,161

Proposed General Fund Budget Reserve Spending of \$951,128