

## **City of Monticello Planning and Zoning Board Meeting**

April 18, 2022

Chairman Hawkins called the meeting to order at 7:00pm.

Roll Call was taken by City Clerk Jill Potts.

**ROLL CALL:**       **Present:** HAWKINS, BEEM, DAY, RIEGEL, GOEBEL, SPILLMAN,  
YOON

**Absent:** NONE

**Also Present:** Jim Grabarczyk, Zoning Administrator

### **PUBLIC PARTICIPATION:**

No remote or in-person participation

### **APPROVAL OF MEETING MINUTES:**

A motion was made by Michael Beem, and seconded by Marthaan Riegel, to approve the February 22, 2022 Planning & Zoning Board Meeting Minutes. The motion carried with all present voting yes.

### **NEW BUSINESS:**

#### **Introduction of Variance – 611 S Buchanan**

Jim Grabarczyk presented the following:

Baley Milton is seeking a variance to the front yard setback for her home zoned RD – Urban Residential. A Variance is needed to adjust the front yard setback from 30' to 20' under City of Monticello Code of Ordinances Title XV Zoning Regulations Section 153.019 Table II. This front entry deck constructed will provide the only entry to the front of her home. Gerald Day asked if there will be a roof over the porch (no), and Amber Goebel noted a similar variance came through PZB last year. Mr. Grabarczyk discussed the 30' setback requirement that very few homes in town meet, and Michael Beem questioned if we need to look at adjusting that. Mr. Grabarczyk acknowledged this, and shared that City staff has discussed this and are working with our attorneys to possibly do it administratively, as well as pools.

The Public Hearing was opened at 7:06pm. Steve Shreffler participated remotely, stating he was unable to access the meeting with the information provided on the agenda, and therefore could not join the meeting until it was in progress. Mr. Shreffler noted this has been a problem, referencing the December 20, 2021 meeting in which he also had issues joining remotely. Following discussion regarding this, it was communicated to Mr. Shreffler that the City Clerk would contact him the next

day to further discuss. Mr. Shreffler did not voice any concerns regarding the Variance at hand. No further comment was heard, and the Public Hearing was closed at 7:18pm. A motion was then made by Michael Beem, and seconded by Shawn Spillman, to approve this Variance Request. The motion passed 7-0.

A motion was made by Shawn Spillman, and seconded by Elaine Yoon, to adjourn the meeting at 7:19pm.

Respectfully Submitted by:

Jill Potts

City Clerk