



**CITY COUNCIL  
MEMORANDUM**

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| <b>ITEM:</b> Resolution 2019-29: A Resolution Approving the Creation of a Business Development District Plan | <b>DEPARTMENT:</b> City Administration                 |
| <b>AGENDA SECTION:</b> New Business  | <b>SUBMITTED BY:</b> Terry Summers, City Administrator |
| <b>ATTACHMENTS:</b><br>( ) ORDINANCE<br>( X ) RESOLUTION<br>( X ) OTHER SUPPORTING DOCUMENTS                 | <b>DATE:</b> Wednesday, June 5, 2019                   |

**BACKGROUND:**

The Monticello City Council discussed the possibility of a business district on three separate occasions in 2018 and included \$20,000 in the FY2019 budget for the creation of a business district plan. City staff provided the first presentation for discussion on August 13, 2018. During this meeting, the City Council directed staff to schedule a professional consultant experienced with business districts to present at a future date. On Tuesday October 9, 2018, professional consultant, Keith Moran, with Moran Economic Development provided additional information to the Council regarding business districts; including how a business district works, provided several examples and eligible items for consideration, and provided examples of other nearby or similar communities that utilize a business district tax. As you may recall, a municipality may impose up to a 1% sales tax in quarter percent increments. Revenues generated from the business district could provide a funding source for public and private projects, deemed eligible by state statute, and located within the business district area.

A business district plan is required by state statute prior to the implementation of the associated sales tax should a sales tax be approved by the City Council at a future date. Please refer to the attached "Schedule of Events" for the tentative dates of the public hearing date ordinance, publication and date of the public hearing, the adopting ordinance of the business district plan authorizing the collection of sales tax, and the plan submittal to the Illinois Department of Revenue.

Please find attached:

Resolution 2019-29, agreement for technical services with Moran Economic Development, Monticello Business district Schedule of Events, "draft" Ordinance that sets the public hearing date, and Exhibit A, "Preliminary Boundary Map".

**RECOMMENDED ACTION:**

It is recommended that the City Council discuss and approve Resolution 2019-29 and in so doing authorizing Moran Economic Development to complete the Business District plan, while fully understanding that no sales tax will be imposed until further action and approval by the City Council.