



## City Council Meeting Agenda

### 1. Call To Order, Pledge To Flag, Pastoral Prayer, Roll Call

The City of Monticello does not endorse religious faith. The prayer is intended to lend solemnity to the public meeting and invite an attitude of respect and consideration.

### 2. Public Participation

This is an opportunity for the public to provide public comment to the Presiding Officer (Mayor). Those wishing to speak are required to sign in prior to the commencement of the meeting and must address the Council from the table provided. Public comments must comply with Ordinance 2014-02 and be limited to 5 minutes or less.

### 3. Consent Agenda - Approval Of Documents And Action Items As Listed:

#### 3.1. Claims Report (Claims Dated April 23, 2019 Through May 13, 2019)

Documents:

[CLAIMS REPORT 4.23.19 THROUGH 5.13.19.PDF](#)

#### 3.2. Meeting Minutes - City Council Meeting Minutes April 22, 2019; City Council Closed Session Meeting Minutes April 22, 2019

Documents:

[MCC MINUTES 4.22.19.PDF](#)

#### 3.3. Police Report - April 2019

Documents:

[POLICE REPORT APRIL 2019.PDF](#)

#### 3.4. Permit Report

Documents:

[PERMIT REPORT - APRIL 2019.PDF](#)

### 4. Mayor's Report - Police Week Proclamation

Documents:

[POLICE WEEK 2019 PROCLAMATION.PDF](#)

### 5. Old Business

### 6. Swearing-In Of Newly Elected Officials

City Council Members Burris, Reed, Sebens, Harlan, and Frerichs - Sworn in by City Clerk

### 7. New Business

**7.1. Mayoral Appointments**

- 7.1.1. Planning & Zoning Board - Marthaan Riegel (5 Year Term Expires April, 2024)**
- 7.1.2. Historic Preservation - Ryan Tracy, Keddy Hutson, Maynard Suhre (3 Year Term Expires April, 2022); Chad Johnson (Vacant Term Expiring 2021)**
- 7.1.3. Fire & Police Commission - Jenna Whetstone-Branch (3 Year Term Expires April, 2022)**
- 7.1.4. Monticello Fire Department Volunteer Fire Fighter - Cody Fitzsimmons**
- 7.1.5. Police Pension Board - Kelly Finet (1 Year Term Expires April 30, 2020)**
- 7.2. Resolution 2019-25: Maintenance Under The Illinois Highway Code (MFT Oil And Chip Seal Coat)**

Documents:

[REOLUTION 2019-25 MEMO.PDF](#)  
[MAP - MFT 2019.PDF](#)  
[RESOLUTION 2019-25 OIL AND CHIP BLR 14220.PDF](#)

**7.3. Monticello Business District Plan - Discussion Only**

- 8. Aldermen's Reports**
- 9. Police Chief's Report**
- 10. City Administrator's Report**
- 11. Closed Session**
  - 11.1. 5 ILCS 120/2(C)(11) Litigation: Pending Or Imminent**
    - 11.1.1. The City Attorney Will Provide An Update To City Council On Current Litigation.**
    - 11.2. 5 ILCS 120/2(C)(21) Review Of Closed Session Minutes**
  - 12. Resolution 2019-26 Release Of Closed Session Minutes**

Documents:

[RESOLUTION 2019-26 RELEASE OF CLOSED SESSION MINUTES.PDF](#)

- 12.1. Following The Closed Session Listed Above, And Review Of Closed Session Minutes, City Council May Wish To Approve The Release Of Certain Closed Session Minutes And Make Them Available For Public Review. Action (If Any) Will Take Place In Open Session.**
- 13. City Council Meeting Adjournment**

Report Criteria:

Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
<b>GENERAL FUND</b>				
<b>ADMINISTRATION</b>				
GFI DIGITAL	COPIER LEASE	405.06	.00	01-51144-00
U.S. BANK EQUIPMENT FINANCE	ADMIN COPIER LEASE	386.38	.00	01-51144-00
BMI	MUSIC LICENSE	358.00	.00	01-51145-00
ESRI INC	SOFTWARE MAINT GIS	400.00	.00	01-51145-00
WEX BANK	FUEL	196.23	.00	01-51161-00
ILLINOIS SMALL BUSINESS DEV CENTER	SB PHOTO PROJECT	150.00	.00	01-51163-00
SHREFFLER, LISA	SB PHOTO PROJECT	75.00	.00	01-51163-00
OFFICE DEPOT	OFFICE SUPPLIES	58.30	.00	01-51164-00
ROGARDS OFFICE PLUS	SUPPLIES	257.84	.00	01-51164-00
CINTAS	ADMIN MATS	67.28	.00	01-51171-01
INTEGRATED PEST MANAGEMENT	PEST CONTROL/MUN.BLDG	40.00	.00	01-51171-01
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	175.00	.00	01-51171-04
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	646.50	.00	01-51171-04
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	150.00	.00	01-51171-04
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	100.00	.00	01-51171-04
INTEGRATED PEST MANAGEMENT	PEST CONTROL LC	65.00	.00	01-51171-07
FARNSWORTH GROUP INC	TRACT 8 ENGINEERING	3,201.00	.00	01-51172-03
VERIZON WIRELESS	GIS	38.01	.00	01-51172-04
FRONTIER	FAX LINE	38.46	.00	01-51173-00
TOUCHTONE COMMUNICATIONS	LONG DISTANCE	4.39	.00	01-51173-00
AMEREN IP	ELECTRIC/GAS	546.02	.00	01-51175-00
AMEREN IP	ELECTRIC/GAS	255.48	.00	01-51175-01
MONTICELLO CITY UTILITY SERV	WATER/L.C.	29.16	.00	01-51175-01
MONTICELLO CITY UTILITY SERV	WATER ADMIN	29.16	.00	01-51175-01
FASPRINT	DOWNTOWN MAPS	50.00	.00	01-51178-15
SAGE CITY CONSTRUCTION	LL/NICKS PARK ROOFS	3,550.00	.00	01-51190-00
Total ADMINISTRATION:		11,272.27	.00	
<b>POLICE</b>				
MONTICELLO TRUE VALUE	MISC SUPPLIES	3.78	.00	01-51334-00
WEX BANK	FUEL	1,274.13	.00	01-51361-00
FASPRINT	VIOLATION REPORT FORMS	324.23	.00	01-51364-00
INTEGRATED PEST MANAGEMENT	PEST CONTROL POLICE GARAGE	75.00	.00	01-51371-01
INTEGRATED PEST MANAGEMENT	PEST CONTROL POLICE	40.00	.00	01-51371-01
RICK RIDINGS FORD MERCURY	NEW EQUIPMENT	1,729.00	.00	01-51371-02
U.S. BANK EQUIPMENT FINANCE	POLICE COPIER LEASE	232.75	.00	01-51371-02
AREA-WIDE TECHNOLOGIES	COMPUTER SUPPORT	125.00	.00	01-51371-03
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	220.55	.00	01-51371-04
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	125.00	.00	01-51371-04
RICK RIDINGS FORD MERCURY	SQUAD CAR MAINT	53.98	.00	01-51371-05
VALENTINE TIRE & AUTOMOTIVE	SQUAD CAR MAINTENANCE	184.48	.00	01-51371-05
FRONTIER	TELEPHONE SERVICE	29.62	.00	01-51373-00
FRONTIER	POLICE FAX	44.21	.00	01-51373-00
TOUCHTONE COMMUNICATIONS	LONG DISTANCE	4.37	.00	01-51373-00
VERIZON WIRELESS	OFFICER CELL PHONES	338.02	.00	01-51374-00
AMEREN IP	ELECTRIC/GAS	710.98	.00	01-51375-00
MONTICELLO CITY UTILITY SERV	WATER/POIICE	29.16	.00	01-51375-00
MONTICELLO CITY UTILITY SERV	WATER/POIICE	20.13	.00	01-51375-00
TECHNOLOGY MGMT REVOLVING FUND	IWIN	398.43	.00	01-51375-05
RICK RIDINGS FORD MERCURY	NEW SQUAD CAR	35,000.00	.00	01-51380-01

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
Total POLICE:		40,962.82	.00	
<b>FIRE</b>				
VITAL EDUCATION & SUPPLY INC	MEDICAL SUPPLIES	26.12	.00	01-51443-00
WEX BANK	FUEL	68.37	.00	01-51461-00
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	23.75	.00	01-51471-04
VERIZON WIRELESS	CELL PHONES	58.22	.00	01-51472-04
Total FIRE:		176.46	.00	
<b>PUBLIC WORKS</b>				
CINTAS	UNIFORMS	154.09	.00	01-51534-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	117.02	.00	01-51543-00
R P LUMBER CO INC	MISC SUPPLIES	36.93	.00	01-51543-00
WEX BANK	FUEL	921.19	.00	01-51561-00
MENARDS-CHAMPAIGN	MISC SUPPLIES	143.98	.00	01-51564-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	97.19	.00	01-51564-00
TRUELINE FIRE & SAFETY	MISC SUPPLIES	191.49	.00	01-51564-01
B & A SCREEN PRINTING	BEAUTIFICATION CREW SHIRTS	518.44	.00	01-51564-08
HEDGE TO EDGE INC	BEAUTIFICATION	1,080.00	.00	01-51564-08
JOHN AND JOE FLORIST INC	BEAUTIFICATION	1,556.00	.00	01-51564-08
MONTICELLO TRUE VALUE	MISC SUPPLIES	534.45	.00	01-51564-08
WOLDHUIS FARMS SUNRISE GREENHOUSE INC	BEAUTIFICATION	2,563.00	.00	01-51564-08
CINTAS	PW MATS/SUPPLIES	76.48	.00	01-51571-01
BIRKEY'S	MISC PARTS	109.00	.00	01-51571-02
FASTENAL COMPANY	VECH MAINT	197.69	.00	01-51571-02
JOHN DEERE FINANCIAL	VEH MAINT	32.23	.00	01-51571-02
MONTICELLO BUMPER TO BUMPER	VEHICLE MAINT.	16.94	.00	01-51571-02
THE MOW&R SHOP LLC	JD TUNE UP/REPAIR	603.61	.00	01-51571-02
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	47.50	.00	01-51571-04
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	200.00	.00	01-51571-04
ADVANCED DRAINAGE SYSTEMS	MISC SUPPLIES	48.00	.00	01-51571-05
ADVANCED DRAINAGE SYSTEMS	G	47.08	.00	01-51571-06
BLAGER CONCRETE CO	CONCRETE	268.00	.00	01-51571-06
COUNTY MATERIALS CORPORATION	MISC SUPPLIES	277.48	.00	01-51571-06
R P LUMBER CO INC	MISC SUPPLIES	75.91	.00	01-51571-06
SEBENS CONCRETE PRODUCTS	CONCRETE SUPPLIES	1,315.00	.00	01-51571-06
VCNA PRAIRIE LLC	CONCRETE	306.40	.00	01-51571-06
WOODWORTH & SONS INC	JD EXCAVATOR	360.00	.00	01-51572-04
AMEREN IP	ELECTRIC/GAS	761.40	.00	01-51575-00
AMEREN IP	ELECTRIC/GAS	6,329.20	.00	01-51575-02
AMEREN IP	ELECTRIC/GAS	92.44	.00	01-51575-03
Total PUBLIC WORKS:		19,078.14	.00	
<b>RECREATION</b>				
CINTAS	REC UNIFORMS	19.68	.00	01-51634-00
WEX BANK	FUEL	206.84	.00	01-51661-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	33.84	.00	01-51664-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	23.13	.00	01-51664-00
ROGARDS OFFICE PLUS	SUPPLIES	48.56	.00	01-51664-00
BURGESS & CLINE INC	PARTICIPANT'S INS	5,547.00	.00	01-51666-00
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	47.50	.00	01-51671-04
INTEGRATED PEST MANAGEMENT	PEST CONTROL - AQUATIC CENTER	85.00	.00	01-51671-06
MONTICELLO TRUE VALUE	MISC SUPPLIES	58.55	.00	01-51671-06
INTEGRATED PEST MANAGEMENT	PEST CONTROL - REC BLDG	85.00	.00	01-51671-08
MONTICELLO TRUE VALUE	MISC SUPPLIES	9.99	.00	01-51671-09

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
MONTICELLO TRUE VALUE	MISC SUPPLIES	12.28	.00	01-51671-09
PIATT COUNTY SERVICE CO	MISC SUPPLIES	3.86	.00	01-51671-09
MONTICELLO TRUE VALUE	MISC SUPPLIES	34.97	.00	01-51671-10
FRONTIER	TELEPHONE SERVICE	41.68	.00	01-51673-02
FRONTIER	TELEPHONE SERVICE	37.50	.00	01-51673-03
AMEREN IP	ELECTRIC/GAS	57.19	.00	01-51675-01
MONTICELLO CITY UTILITY SERV	WATER	8.86	.00	01-51675-01
MONTICELLO CITY UTILITY SERV	WATER	12.36	.00	01-51675-01
MONTICELLO CITY UTILITY SERV	WATER	20.13	.00	01-51675-01
AMEREN IP	ELECTRIC/GAS	97.69	.00	01-51675-02
AMEREN IP	ELECTRIC/GAS	98.89	.00	01-51675-03
INTEGRATED PEST MANAGEMENT	PEST CONTROL ALLERTON	85.00	.00	01-51675-03
AMEREN IP	ELECTRIC/GAS	86.84	.00	01-51675-04
B & A SCREEN PRINTING	UMPIRE SHIRTS	72.69	.00	01-51678-04
B & A SCREEN PRINTING	BASEBALL SHIRTS	185.57	.00	01-51678-04
B & A SCREEN PRINTING	UMPIRE SHIRTS	72.69	.00	01-51678-05
B & A SCREEN PRINTING	BASEBALL SHIRTS	185.58	.00	01-51678-05
B & A SCREEN PRINTING	TBALL SHIRTS	2,170.80	.00	01-51678-06
Total RECREATION:		9,449.67	.00	
<b>AQUATIC CENTER/POOL</b>				
CHEMCO INDUSTRIES INC	POOL CHEMICALS	522.49	.00	01-51762-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	15.38	.00	01-51771-01
NICK'S PORTERHOUSE OF PAINTS	POOL PAINT	1,445.00	.00	01-51771-01
AMEREN IP	ELECTRIC/GAS	262.75	.00	01-51775-00
Total AQUATIC CENTER/POOL:		2,245.62	.00	
<b>CAPITAL IMPROVEMENTS DEPT</b>				
MONTICELLO TRUE VALUE	MISC SUPPLIES	45.26	.00	01-51880-74
R P LUMBER CO INC	MISC SUPPLIES	604.86	.00	01-51880-74
TEPPER ELECTRIC SUPPLY CO	PW BLDG SUPPLIES	5,882.70	.00	01-51880-74
Total CAPITAL IMPROVEMENTS DEPT:		6,532.82	.00	
Total GENERAL FUND:		89,717.80	.00	
<b>WATER WORKS</b>				
<b>WATER WORKS</b>				
CINTAS	UNIFORMS	60.04	.00	02-52134-00
WEX BANK	FUEL	275.21	.00	02-52161-00
COMPASS MINERALS AMERICA	SOFTENER SALT	3,040.57	.00	02-52162-02
COMPASS MINERALS AMERICA	SOFTENER SALT	3,085.79	.00	02-52162-02
WATER SOLUTIONS UNLIMITED	PHOSPHATE	915.11	.00	02-52162-04
IMCO UTILITY SUPPLY CO	WATER SUPPLIES	107.00	.00	02-52164-00
IMCO UTILITY SUPPLY CO	WATER SUPPLIES	114.00	.00	02-52164-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	60.54	.00	02-52164-00
R P LUMBER CO INC	MISC SUPPLIES	15.96	.00	02-52164-00
ROGARDS OFFICE PLUS	SUPPLIES	36.99	.00	02-52164-00
SPRINGFIELD ELECTRIC	TOWER LIGHTS	50.30	.00	02-52164-00
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	23.75	.00	02-52171-04
IMCO UTILITY SUPPLY CO	WATER SUPPLIES	236.80	.00	02-52171-08
IMCO UTILITY SUPPLY CO	WATER SUPPLIES	250.04	.00	02-52171-08
P D C LABORATORIES INC	WATER TESTING	22.00	.00	02-52172-05
P D C LABORATORIES INC	WATER TESTING	51.75	.00	02-52172-05
AMEREN IP	ELECTRIC/GAS	4,127.84	.00	02-52175-00

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
Total WATER WORKS:		12,473.69	.00	
Total WATER WORKS:		12,473.69	.00	
<b>SANITATION</b>				
<b>SANITATION</b>				
CINTAS	UNIFORMS	78.00	.00	04-54734-00
WEX BANK	FUEL	316.33	.00	04-54761-00
HAWKINS INC	CHEMICALS	1,124.50	.00	04-54762-00
MONTICELLO BUMPER TO BUMPER	MISC SUPPLIES	19.78	.00	04-54764-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	88.91	.00	04-54764-00
R P LUMBER CO INC	MISC SUPPLIES	23.45	.00	04-54764-00
ROGARDS OFFICE PLUS	SUPPLIES	6.98	.00	04-54764-00
U S A BLUE BOOK	WWTP SUPPLIES	41.95	.00	04-54764-00
CINTAS	WWTP MATS	16.60	.00	04-54771-01
MONTICELLO TRUE VALUE	MISC SUPPLIES	37.97	.00	04-54771-01
R P LUMBER CO INC	MISC SUPPLIES	31.07	.00	04-54771-01
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	23.75	.00	04-54771-04
FEHR GRAHAM	WWTP NPDES PERMITTING	365.75	.00	04-54772-04
FEHR GRAHAM	WWTP NPDES PERMITTING	332.50	.00	04-54772-04
FEHR GRAHAM	WWTP NPDES PERMITTING	498.75	.00	04-54772-04
WELLS FARGO EQUIPMENT FINANCE	FOLDER/INSERTER	254.73	.00	04-54772-04
FRONTIER	TELEPHONE SERVICE	187.78	.00	04-54773-00
TOUCHTONE COMMUNICATIONS	LONG DISTANCE	4.37	.00	04-54773-00
AMEREN IP	ELECTRIC/GAS	6,318.77	.00	04-54775-00
MONTICELLO CITY UTILITY SERV	WATER/WWTP	8.86	.00	04-54775-00
IMCO UTILITY SUPPLY CO	SEWER SUPPLIES	1,904.93	.00	04-54780-01
IMCO UTILITY SUPPLY CO	SEWER SUPPLIES	138.50	.00	04-54780-01
IMCO UTILITY SUPPLY CO	SEWER SUPPLIES	129.50	.00	04-54780-01
R P LUMBER CO INC	MISC SUPPLIES	50.97	.00	04-54780-01
USDA	PRINCIPAL/INT PYMT	359,309.29	359,309.29	04-54780-25
Total SANITATION:		371,313.99	359,309.29	
Total SANITATION:		371,313.99	359,309.29	
<b>POOL CONSTRUCTION</b>				
US BANK	POOL BOND 1 MILLION	7,930.00	.00	11-58102-00
US BANK	POOL BOND 2 MILLION	25,177.50	.00	11-58103-00
Total POOL CONSTRUCTION:		33,107.50	.00	
Total :		33,107.50	.00	
Grand Totals:		506,612.98	359,309.29	

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Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
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Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

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Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

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## **MONTICELLO CITY COUNCIL**

**April 22, 2019**

Mayor Stoner called the meeting to order at 7 p.m.

Mayor Stoner led the Council in the Pledge of Allegiance, and Jerry Dusenberry of the First Christian Church led the Council in prayer.

Roll Call was taken by City Clerk Jill Potts.

**ROLL CALL:** Present: Joe Brown, Tammy Sebens, Pam Harlan, Tom Reed, Ian Clark,  
John Miller

Absent: Jeremy Jones, Wendall Brock

Also Present: Terry Summers, City Administrator; Jim Grabarczyk, Public Works Director; Maura Metcalf, Finance Director/Human Resources; Callie McFarland, Community Development Director; Brett Baker, Capital Improvements Project Manager

### **PUBLIC PARTICIPATION:**

None

### **CONSENT AGENDA:**

- a) Claims Report (claims dated April 9, 2019 through April 22, 2019)
- b) Meeting Minutes –City Council Meeting Minutes April 8, 2019; Historic Preservation Meeting Minutes February 5, 2019
- c) Budget Report – March 31, 2019
- d) Treasurer’s Report – March 2019

There were no questions regarding the Consent Agenda items. A motion was made by Alderwoman Sebens, and seconded by Alderman Miller, to approve the Consent Agenda items. A voice vote was taken and the motion carried with all present voting yes.

### **MAYOR’S REPORT:**

The Mayor is accepting applications through May 3<sup>rd</sup> to fill a vacancy in the Historic Preservation Commission. Interested residents may complete an application found on the City’s website. The



City will be flushing hydrants during the evening hours of April 28<sup>th</sup> through May 2<sup>nd</sup>. Residents should contact the MCUS office if they have any questions or concerns.

Upcoming events: MTA is presenting Neil Simon's comedy "Plaza Suite" this weekend and next weekend at the Phoenix Theater. The Monticello Community Garage Sales are next weekend, May 3<sup>rd</sup> and 4<sup>th</sup>. City Clean-up Days are next weekend, May 3<sup>rd</sup> through the 5<sup>th</sup>, and the Annual Allerton Plant Sale Fundraiser is also the same weekend. The Railway Museum begins their weekend schedule next weekend, so welcome all the visitors! The Market on Main Street outdoor garden market is Sunday, May 5<sup>th</sup>, from 11am to 3pm on Main Street. Outdoor home and garden vendors and several Bootcamp participants (bakers and more) will be set up, as well as a special performance by the MMS Jazz Band at 1pm. The Monticello Business Expo is Friday, May 10, from 4-6:30pm, and the Mayor would appreciate Council participation by volunteering at the City Booth. Monticello Main Street's Whites of Spring will be going downtown the same Friday evening from 5:30-8:30pm. The annual Kirby Derby is Saturday, May 11, beginning at the Forest Preserve Park. Mother's Day Train Rides (moms ride free) are that weekend as well. Monticello Maker's Market is Sunday, May 12, from 11am-4pm in Bear Park.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

**a) Mayoral Appointment – Planning and Zoning Board Vacancy: Mike Koon (completes John Frerichs term to expire April, 2020)**

A motion was made by Alderman Clark, and seconded by Alderman Miller, to accept the Mayoral Appointment of Mike Koon to the Planning and Zoning Board. The motion carried with all present voting yes.

**b) Ordinance 2019-21: Variance Requests 1004 E. Chestnut Street**

Callie McFarland gave the following overview of this ordinance:

Leonard Pittman wishes to construct an addition onto his detached single car garage. The garage addition would encompass a 16' x 27' increase in area, expanding the single car garage to a double car garage, and would not exceed the maximum height and area for an accessory structure. Mr. Pittman owns three separate adjacent parcels as part of his single-family residence, and the addition would encroach into the adjacent parcel to the east which he owns. The addition, as it relates to the

separate parcels, would create a number of conflicts with the zoning ordinance regulations making approvals challenging, so the appropriate process is for Mr. Pittman is to replat the three parcels into a single parcel, and address the two zoning issues. The proposed re-plat (new lot) would not meet the new west side yard setback of 10'. Additionally, the existing garage is a legal non-conforming structure because it sits less than the current setback requirement of 10' from the main structure (§153.020).

To move forward with the replat (2019-21) and the project, Mr. Pittman is requesting a variance to the setback requirement of an accessory structure (an existing nonconforming structure), reducing the setback from 10' to 4'; and a variance to the west side yard setback, reducing the requirement from 10' to 8.5'.

A public notice was published in the March 27, 2019 edition of the Piatt County Journal Republican, and all adjacent properties were notified by certified mail as per state statute. A public hearing was held at the April 15<sup>th</sup>, 2019 Planning & Zoning Board meeting, where no public comment was made. City staff did receive supporting comments for the project from adjacent property owners. After further discussion, the Planning & Zoning Board voted to recommend approval of the variance requests for 1004 E. Chestnut Street, 7 yes, 0 no.

There were no questions from Council, and a motion was made by Alderman Miller, and seconded by Alderman Reed, to waive the 2<sup>nd</sup> reading. The motion passed with 5 yes votes and 1 no vote. Alderman Brown voted no.

A motion was made by Alderman Clark, and seconded by Alderwoman Sebens, to approve Ordinance 2019-21: Variance Requests 1004 E. Chestnut Street. A voice vote was taken and the motion carried with all present voting yes.

### **c) Ordinance 2019-22: Final Plat of Pittman's Resubdivision**

Brett Baker gave an overview of this ordinance request:

Ted Hartke, P.E., P.L.S. with Hartke Engineering and Surveying has submitted a Final Plat for Pittman's ReSubdivision of Part of Block 1 of Keenan's East Addition, located within the City of Monticello, and supporting documents to City staff for review. This Subdivision will take two lots and combine them into one larger lot. The lots will become lot 101 of Pittman's ReSubdivision of Part of Block 1 of Keenan's East Addition located on East Chestnut Street. This ReSubdivision meets the definition and requirements of Chapter 152 Section 152.044(f) of the Municipal Code (Expedited Final Plat Submission, Review and Approval, Subdivision, Minor). This subdivision requires no preliminary plan nor public hearing or action of the Planning and Zoning Board but does require City Council approval by way of ordinance passage.

There were no questions from Council, and a motion was made by Alderwoman Sebens, and seconded by Alderman Clark, to waive the 2<sup>nd</sup> reading. The motion passed with 5 yes votes and 1 no vote. Alderman Brown voted no.

A motion was made by Alderman Reed, and seconded by Alderman Miller, to approve Ordinance 2019-22: Final Plat of Pittman's Resubdivision. A voice vote was taken and the motion carried with all present voting yes.

**d) Ordinance 2019-23: Conditional Use Requests 1410 N. Market**

Callie McFarland gave an overview of this ordinance request:

Josh Dunn would like to purchase 1410 N. Market Street, a commercial property, to relocate his fabricating business to. Though this property has been most recently used for a single business operation, Mr. Dunn would like to divide the space into 3 suites, using one of the suites for his business, one for storage, and a third suite to lease out for retail or professional office use.

The City of Monticello Zoning Ordinance does not have a distinct classification for the principal use of fabrication, so the definition of "Manufacturing (not otherwise designated)" applies, allowed in a Business zoned parcel upon issuance of a conditional use permit. (§153.017). Additionally, the zoning ordinance only allows one main use per lot (§153.018 (E)), without issuance of a conditional use permit.

In order to move forward with his plans, Mr. Dunn is requesting the following conditional use permits:

1. A conditional use permit to allow a primary use of "manufacturing (not otherwise designated)" in a Business zoned parcel
2. A conditional use permit to allow multiple main uses on one parcel.

A public notice was published in the March 27, 2019 edition of the Piatt County Journal Republican, and notice was sent to all adjacent property owners by certified mailing, as per state statute. Staff received some questions from adjacent property owners about the type of fabrication, but no concerns or opposition was stated. The Planning & Zoning Board held a hearing at their April 15, 2019 Planning & Zoning Board meeting, in which no public comment was made. After further discussion, the Planning & Zoning Board voted to recommend approval of the conditional use requests, 7-0.

With no questions or concerns from the Council, a motion was made by Alderman Clark, and seconded by Alderwoman Sebens, to approve Ordinance 2019-23: Conditional Use Requests 1410 N. Market. A voice vote was taken and the motion carried with all present voting yes.

**e) Ordinance 2019-24: Resolution for Improvement Under the Illinois Highway Code, Center/Bridge Street and Marion Street**

Brett Baker explained to the Council that the attached resolution in its presented form is required by the Illinois Department of Transportation (IDOT). This resolution officially requests IDOT to appropriate Motor Fuel Tax funds in the specified amount of \$1,200,000 for construction funding and construction engineering for the construction of HMA resurfacing, ADA sidewalk ramp construction and PCC curb and gutter repair on Marion Street and Bridge Street.

Alderman Brown questioned if this is using part of the 6 million dollars from the bridge, to which Terry Summers replied yes. Pam Harlan requested when this work will begin, and Mr. Baker replied by July 1, 2019. With no further questions or concerns from the Council, a motion was made by Alderman Miller, and seconded by Alderman Reed, to approve Ordinance 2019-24: Resolution for Improvement Under the Illinois Highway Code, Center/Bridge Street and Marion Street. A voice vote was taken and the motion carried with all present voting yes.

**ALDERMAN'S REPORT:**

Alderman Brown thanked the voters of Ward 1 for his time served on the City Council.

Alderwoman Sebens stated the flowers in the pots on the square and downtown area look great, and that she appreciates the hard work.

John Miller stated he is glad to see much needed road work beginning.

Ian Clark shared that he has loved the 2 years of his time on City Council, and the Mayor thanked both Alderman Brown and Alderman Clark for their service.

**POLICE CHIEF'S REPORT:**

Chief Carter reports that MPD will be having a drug take-back Saturday, April 27. Chief explained how the drug take-back works after questions from Alderman Brown.

**CITY ADMINISTRATOR'S REPORT:**

Terry Summers echoed the sentiments of the Mayor and thanked Alderman Brown and Alderman Clark for their service, saying he appreciates their efforts. He is looking forward to welcoming the two new faces to the City Council in May.

At 7:18pm, a motion was made by Alderman Miller, and seconded by Alderman Reed, to enter Closed Session, 5 ILCS 120/2(c)(1) Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employee. The motion passed and all present voted yes.

A motion was made at 7:40pm, by Alderwoman Harlan, and seconded by Alderwoman Sebens, to adjourn Closed Session, 5 ILCS 120/2(c)(1) Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employee. The motion carried with all present voting yes.

A motion was made by Alderman Miller, and seconded by Alderwoman Sebens, to adjourn the meeting at 7:40pm.

Respectfully Submitted by:

Jill Potts  
City Clerk

Monticello Police Department Monthly Report For

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April

2019

To: Honorable Mayor Larry Stoner and City Council Members

From: Chief John Carter

Date:

	2018	2019
Criminal Offenses:	20	20
Follow-up Investigations:	22	19
911 Calls:	16	19
Written Warnings:	5	2
Verbal Warnings:	16	4
Traffic Tickets:	7	5
Public Service Details:	28	15
Assisted Other Law Enforcement:	17	19
Accident Reports:	7	9
Fire Department Assist:	0	1
Ambulance Assist:	19	8
Downtown Foot Patrols:	43	30
Vacation Checks:	17	21
Ordinance Violations:	8	4
Inoperable Vehicles - 1		
Dog Barking - 1		
Grass - 1		
Trash - 1		

Police Department Information for the Month of April 2019

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Respectfully Submitted,



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John Carter  
Chief of Police

Cc: John Frerichs, Jeremy Jones, Tammy Sebens, Wendall Brock, John Miller, Pam Harlan  
Rodnet Burris & Tom Reed



# Monthly Permit Report

04/01/2019 - 04/30/2019

Permit #	Permit Date	Applicant Name	Parcel Address	Permit Type	Description/Comments	Project Cost	Total Fees	Primary Contractor
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**Group: Building Permit New House**

2019043	4/4/2019	IUVO Construction	43 Lodge Trail	Building Permit New House	New House for Construction on Lot 16 of Sage Meadows Subdivision. 43 Lodge Trail.	235,000	\$1,800.00	Rave Homes
2019042	4/2/2019	IUVO Construction	10 Woodland Ct	Building Permit New House	New House Construction for Lot 24 in Sage Meadows, also known as 10 Woodland Ct.	280,000	\$1,800.00	Rave Homes
							<b>\$3,600.00</b>	

**Group Total: 2**

**Group: Building Permit Addition/Remodel**

2019057	4/23/2019	Marc Poling	503 MAPLE LN	Building Permit Addition/Remodel	Building Addition on a House.	0	\$50.00	
							<b>\$50.00</b>	

**Group Total: 1**

**Group: Building Permit Shed**

2019047	4/11/2019	Todd Young	837 E OLD ROUTE 47	Building Permit Shed	Backyard Portable Shed	4,000	\$50.00	
							<b>\$50.00</b>	

**Group Total: 1**

**Group: Building Permit Other Accessory Building**

2019053	4/17/2019	Valerie Mitchell	9 JEFFERSON CROSSING	Building Permit Other Accessory Building	Backyard Pool	0	\$50.00	
							<b>\$50.00</b>	

**Group Total: 1**

**Group: Deck/Patio Permit**

2019056	4/23/2019	Russell and Brianne Leverenz	804 W WILLIAM	Deck/Patio Permit	Backyard Deck and Pool	0	\$50.00	
							<b>\$50.00</b>	

**Group Total: 1**

**Group: Fence Permit**

2019058	4/24/2019	Lawrence Gordon	3002 APPLETREE DR	Fence Permit	6ft Backyard Fence.	4,618	\$50.00	SK Home Improvements
2019055	4/22/2019	David Dunham	632 E WASHINGTON	Fence Permit	6ft Side Yard Fence	600	\$50.00	
2019052	4/17/2019	Tina Foltz	202 E LINCOLN	Fence Permit	6ft Backyard Fence	0	\$50.00	
2019048	4/12/2019	Tim Kinkead	542 N CHARTER	Fence Permit	3ft Backyard Fence	500	\$50.00	
2019046	4/10/2019	Pat McConaha	1005 HICKORY LN	Fence Permit	6ft Backyard Fence	1,500	\$50.00	
2019044	4/8/2019	Jennifer Aikman	2005 APPLEWOOD DR	Fence Permit	4ft and 6st backyard fence.	0	\$50.00	Main Street Fencing
							<b>\$300.00</b>	

**Group Total: 6**

**Group: Misc. Other Permit**

2019060	4/29/2019	Tom Reed	2002 SPRUCE LN	Misc. Other Permit	Backyard Fiberglass In-Ground Pool.	29,000	\$50.00	
							<b>\$50.00</b>	





Group: Right-of-Way Permit

2019059	4/29/2019	Campus Communications Group		Right-of-Way Permit	Boring U.G. Fiber Optic Cable for 1852 N Old Route 47, Section 15.	0		
2019054	4/18/2019	Campus Communications Group		Right-of-Way Permit	Boring U.G. Fiber Optic Cable on Kratz Road, Section 3.	0		
2019051	4/16/2019	Wyatt Muse		Right-of-Way Permit	Dumpster along Washington at 100 S Charter.	0		
2019050	4/15/2019	Campus Communications Group		Right-of-Way Permit	Boring U.G. Fiber Optic Cable on Fisler Rd and Oakview Dr, Section 13.	0		
2019049	4/15/2019	Campus Communications Group		Right-of-Way Permit	Boring U.G. Fiber Optic Cable on Fisler Rd and Oakview Dr, Section 12	0		
2019045	4/9/2019	Richard Wright		Right-of-Way Permit	Installing Drainage Tile and Covering the Ditch.	0		
2019041	4/2/2019	Campus Communications Group		Right-of-Way Permit	Boring U.G. Fiber Optic Cable from Wetwood to East Gate, Section 12.	0		

Group Total: 7

								\$4,150.00
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# National Police Week 2019

WHEREAS, National Police Week is to honor the service and sacrifice of those law enforcement officers killed in the line of duty, while protecting our communities and safeguarding our democracy.

WHEREAS, the dedicated men and women who have chosen law enforcement as a career face extraordinary risks and dangers in preserving our freedom and security; and

WHEREAS, it is fitting and proper that we express our gratitude for the dedicated service and courageous deeds of law enforcement officers and for the contributions they have made to the security and well-being of all our people; and

WHEREAS, by a joint resolution approved October 1, 1962, the Congress has requested the President to designate May 15 of each year as Peace Officers Memorial Day and the calendar week during which such May 15 occurs as Police Week; and

WHEREAS, the members of the City of Monticello Police Department play an essential role in safeguarding the rights and freedoms of the citizens of our community.

NOW THEREFORE, BE IT RESOLVED that the Monticello City Council hereby proclaims May 12-18, 2019, as Police Week in the City of Monticello.

BE IT FURTHER RESOLVED that the Monticello City Council publicly salutes the service of law enforcement officers in our community and in communities across the nation and encourages all citizens to express appreciation to those who continue to dedicate themselves to our safety and security.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the City of Monticello to be affixed on this 13th day of May 2019.

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Larry Stoner Mayor



## CITY COUNCIL MEETING MEMORANDUM

<b>ITEM:</b> 2019-25 Resolution for Maintenance Under the Illinois Highway Code	<b>DEPARTMENT:</b> City Administration
<b>AGENDA SECTION:</b> New Business	<b>SUBMITTED BY:</b> Brett Baker, Capital Improvement Project Manager
<b>ATTACHMENTS:</b> (X) Resolution ( X ) Other Supporting Documents	<b>DATE:</b> May 8, 2019

### **BACKGROUND:**

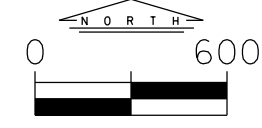
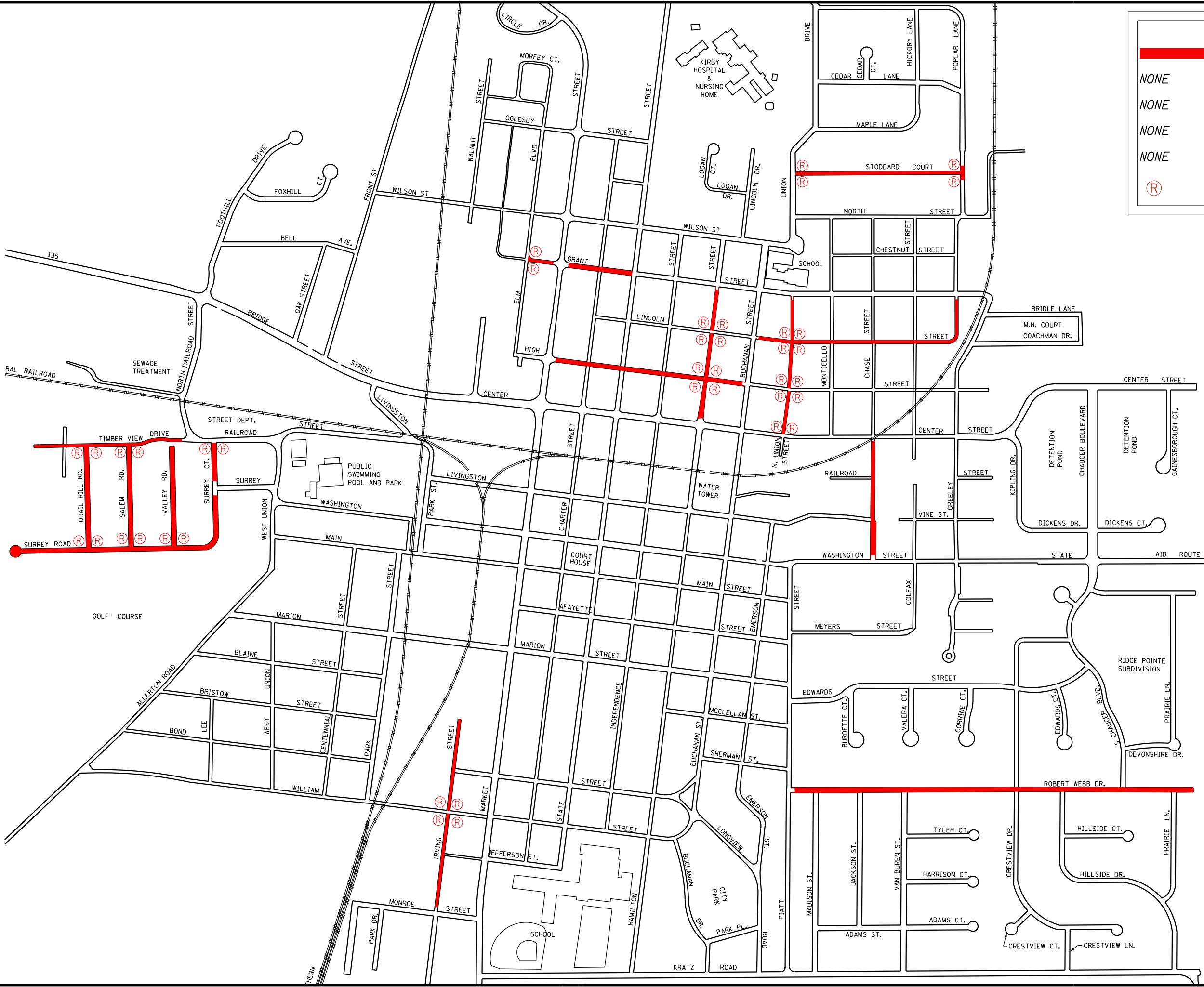
The attached resolution in its presented form is required by the Illinois Department of Transportation (IDOT). This resolution officially requests IDOT to appropriate Motor Fuel Tax funds in the specified amount of \$100,000 for our annual seal coat (oil and chip) operations.

### **RECOMMENDED ACTION:**

It is recommended that the City Council discuss and approve the Resolution 2019-25 as submitted.

**LEGEND**

- BITUMINOUS SURFACE TREATMENT A-1
- NONE BITUMINOUS SURFACE TREATMENT A-2
- NONE BITUMINOUS SURFACE TREATMENT A-3
- NONE ASPHALTIC EMULSION SLURRY SEAL
- NONE BASE RESTORATION
- R APPLY SURFACE TREATMENT TO INTERSECTION RADII





Resolution for Maintenance Under the Illinois Highway Code



Table with 3 columns: Resolution Number (2019-25), Resolution Type (Original), Section Number (19-00000-00-GM)

BE IT RESOLVED, by the Council of the City of Monticello Illinois that there is hereby appropriated the sum of one hundred thousand Dollars (\$100,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/19 to 12/31/19

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Monticello shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Jill Potts, Clerk in and for said City of Monticello in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Monticello at a meeting held on 05/13/19

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this Day of Month, Year

(SEAL)

Clerk Signature box

APPROVED

Regional Engineer Department of Transportation Date box

CITY OF MONTICELLO  
PIATT COUNTY, ILLINOIS

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RESOLUTION NO. 2019-26  
“A RESOLUTION RELEASING CERTAIN CLOSED MEETING MINUTES”

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ADOPTED BY THE  
CITY COUNCIL  
CITY OF MONTICELLO  
THIS 13<sup>th</sup> DAY OF MAY 2019

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Published in pamphlet form by authority of the City Council of the City of Monticello, Piatt County, Illinois, this 14<sup>th</sup> day of May 2019.



**CITY OF MONTICELLO**  
**PIATT COUNTY, ILLINOIS**  
**RESOLUTION NO. 2019-26**

**“A RESOLUTION RELEASING CERTAIN CLOSED MEETING MINUTES”**

Be it resolved by the City Council of the City of Monticello, Piatt County, Illinois, as follows:

1. That the City Council, having met to review minutes of closed meetings of the Council, approves the minutes of the following closed meetings, determines that it is no longer necessary to keep the minutes of said closed meetings confidential to protect the public interest or the privacy of an individual and hereby makes said minutes available for public inspection, to-wit:

*Input actual approved closed meeting released here.*

2. That the City Council further confirms that either it has not had an opportunity to review its other closed meeting minutes or the need for confidentiality still exists as to all or part of those minutes.

3. That the City Clerk is authorized and directed to destroy the verbatim recording of each of the closed meetings listed in paragraph 1 above, provided such meeting occurred at least eighteen (18) months prior to the date of this Resolution. All other verbatim records of closed meetings shall be retained.

4. That this Resolution shall be in full force and effect forthwith after its passage and approval, and that the City Clerk is directed to publish a copy of this Resolution in pamphlet form.

Passed this 13<sup>th</sup> day of May 2019 by the following roll call vote.

AYES:

NAYS:

ABSENT:

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Jill Potts, City Clerk  
City of Monticello, Piatt County, Illinois

Approved by the Mayor of the City of Monticello, Piatt County, Illinois, this 13<sup>th</sup> day of May 2019.

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Larry Stoner, Mayor  
City of Monticello, Piatt County, Illinois

ATTEST:

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Jill Potts, City Clerk  
City of Monticello, Piatt County, Illinois

**CERTIFICATE**

I, Jill Potts, City Clerk of the City of Monticello, Piatt County, Illinois, do hereby certify that the foregoing and attached "A RESOLUTION RELEASING CERTAIN CLOSED MEETING MINUTES" is a true and correct copy of said Resolution duly passed and enacted by the City Council at its City Council meeting on the 13<sup>th</sup> day of May 2019, by the following roll-call vote: ayes , nays , absent .

Dated this 13<sup>th</sup> day of May 2019.

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Jill Potts, City Clerk  
City of Monticello,  
Piatt County, Illinois