



City Council Meeting Agenda

1. Call To Order, Pledge To The Flag, Roll Call

2. Public Participation

Please note this meeting will be held in person, at the Livingston Center, 224 E Livingston, and will also have remote participation available.

In-Person Participation: This is an opportunity for the public to provide public comment to the Presiding Officer. Those wishing to speak are required to sign in prior to commencement of the meeting and must address Council from the seat and table provided. The public comments must comply with Ordinance 2014-02 and be limited to 5 minutes or less

Remote Participation: This is an opportunity for the public to provide public comment to the Presiding Officer. The public comments must comply with Ordinance 2014-02 and be limited to 5 minutes or less. At this time, members of the public are able to attend public meetings by web conference, and to submit public comment by email, voicemail, or through web conference:

Email: jep@cityofmonticello.net

Voicemail: 1-217-762-2583 Ext 22

Please join my meeting from your computer, tablet or smartphone.

[HTTPS://GLOBAL.GOTOMEETING.COM/JOIN/327185917](https://global.gotomeeting.com/join/327185917)

You can also dial in using your phone.

United States: +1 (646) 749-3122

Access Code: 327-185-917

3. Consent Agenda - Approval Of Documents And Action Items As Listed:

3.1. Claims Report (Claims Dated March 1, 2022 Through March 14, 2022)

Documents:

[CLAIMS 3.1.2022 THROUGH 3.14.2022.PDF](#)

3.2. Meeting Minutes - City Council Meeting Minutes, February 28, 2022; City Council Closed Session Meeting Minutes, February 28, 2022

Documents:

[CITY COUNCIL MINUTES 02.28.2022.PDF](#)

3.3. Permit Report - February 2022

Documents:

[FEBRUARY PERMIT REPORT.PDF](#)

3.4. Fire Report - February 2022

Documents:

[FIRE MONTHLY REPORT FEB 2022.PDF](#)

3.5. Police Report - February 2022

Documents:

[POLICE MONTHLY REPORT.PDF](#)

3.6. Treasurer's Report - January 2022

Documents:

[TREASURERS REPORT - JANUARY 2022.PDF](#)

4. Mayor's Report

5. Old Business

6. New Business

6.1. Ordinance 2022-10: An Ordinance Declaring Surplus Property And Authorizing The Purchase Of Property

Documents:

[ORDINANCE 2022-10 MEMO BUCKET TRUCK DECLARING SURPLUS EQUIPMENT AND PURC.._.PDF](#)
[ORDINANCE 2022-10 BUCKET TRUCK SURPLUS PROPERTY AND EQUIP PURCHASE.PDF](#)

7. Aldermen's/Alderwomen's Report

8. Police Chief's Report

9. Fire Chief's Report

10. City Administrator's Report

11. City Council Meeting Adjournment

Report Criteria:

Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
GENERAL FUND				
ADMINISTRATION				
CINTAS	CD UNIFORMS	60.96	.00	01-51134-00
GRABARCZYK, JIM	PHONE REIMBURSEMENT	150.00	.00	01-51134-00
U.S. BANK EQUIPMENT FINANCE	ADMIN COPIER LEASE	357.44	.00	01-51144-00
WEX BANK	FUEL	250.41	.00	01-51161-00
CINTAS	ADMIN MATS	68.52	.00	01-51171-01
INTEGRATED PEST MANAGEMENT	PEST CONTROL/MUN.BLDG	40.00	.00	01-51171-01
MONTICELLO TRUE VALUE	MISC SUPPLIES	25.48	.00	01-51171-01
WALKER TIRE & EXHAUST	TIRES	488.04	.00	01-51171-02
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	606.11	.00	01-51171-04
AREA-WIDE TECHNOLOGIES	BARRACUDA UPDATE	1,416.00	.00	01-51171-04
INTEGRATED PEST MANAGEMENT	PEST CONTROL LC	65.00	.00	01-51171-07
MONTICELLO TRUE VALUE	MISC SUPPLIES	94.02	.00	01-51171-07
NEWS GAZETTE	LEGAL NOTICE	110.02	.00	01-51172-01
BUNDY, ANGELA A.	OFFICE CLEANING	350.00	.00	01-51172-04
FRONTIER	FAX LINE	38.04	.00	01-51173-00
TOUCHTONE COMMUNICATIONS	LONG DISTANCE	7.16	.00	01-51173-00
AMEREN IP	ELECTRICITY/GAS	333.70	.00	01-51175-00
AMEREN IP	ELECTRICITY/GAS	246.18	.00	01-51175-01
Total ADMINISTRATION:		4,707.08	.00	
POLICE				
WEX BANK	FUEL	1,620.92	.00	01-51361-00
INTEGRATED PEST MANAGEMENT	PEST CONTROL POLICE	40.00	.00	01-51371-01
MONTICELLO TRUE VALUE	MISC SUPPLIES	5.49	.00	01-51371-01
U.S. BANK EQUIPMENT FINANCE	POLICE COPIER LEASE	227.00	.00	01-51371-02
AREA-WIDE TECHNOLOGIES	MISC SUPPLIES	2.00	.00	01-51371-03
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	283.65	.00	01-51371-03
AREA-WIDE TECHNOLOGIES	COMPUTER SUPPORT	27.50	.00	01-51371-03
FRONTIER	POLICE FAX	53.94	.00	01-51373-00
FRONTIER	TELEPHONE SERVICE	31.48	.00	01-51373-00
TOUCHTONE COMMUNICATIONS	LONG DISTANCE	7.14	.00	01-51373-00
TECHNOLOGY MGMT REVOLVING FUND	IWIN	398.43	.00	01-51374-00
AMEREN IP	ELECTRICITY/GAS	670.75	.00	01-51375-00
Total POLICE:		3,368.30	.00	
FIRE				
AIR ONE EQUIPMENT INC	FIREFIGHTER GEAR	24,102.00	.00	01-51443-01
WEX BANK	FUEL	268.76	.00	01-51461-00
MACQUEEN EQUIPMENT LLC	VEHC REPAIR	900.22	.00	01-51471-02
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	55.50	.00	01-51471-04
Total FIRE:		25,326.48	.00	
PUBLIC WORKS				
CINTAS	DM BOOTS	155.69	.00	01-51534-00
CINTAS	PW UNIFORMS	221.32	.00	01-51534-00
MENARDS-CHAMPAIGN	MISC SUPPLIES	206.05	.00	01-51543-00
PIATT COUNTY SERVICE CO	MISC SUPPLIES	636.31	.00	01-51561-00
PREMIER COOPERATIVE INC	DIESEL FUEL	1,221.01	.00	01-51561-00
WEX BANK	FUEL	813.53	.00	01-51561-00

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
ILLINI FIRE EQUIPMENT CO	MISC SUPPLIES	81.70	.00	01-51564-00
MENARDS-CHAMPAIGN	MISC SUPPLIES	77.85	.00	01-51564-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	11.99	.00	01-51564-00
R P LUMBER CO INC	MISC SUPPLIES	83.96	.00	01-51564-00
TRACTOR SUPPLY	MISC SUPPLIES	69.43	.00	01-51564-00
CINTAS	PW MATS/SUPPLIES	57.48	.00	01-51571-01
LAWSON PRODUCTS INC	VEHICLE MAINTENANCE	126.99	.00	01-51571-02
MARTIN EQUIPMENT OF IL	VEHICLE MAINTENANCE	358.97	.00	01-51571-02
MARTIN EQUIPMENT OF IL	JD310HL MAINT AGREEMENT	1,050.00	.00	01-51571-02
MARTIN EQUIPMENT OF IL	MAINT AGREEMENT	1,000.00	.00	01-51571-02
MONTICELLO TRUE VALUE	MISC SUPPLIES	8.79	.00	01-51571-02
MORGAN DISTRIBUTING INC	OIL FOR COMPRESSOR	153.97	.00	01-51571-02
RICK RIDINGS FORD MERCURY	VEHC MAINT	157.34	.00	01-51571-02
RT 48 INSPECTIONS LLC	TRUCK INSPECTION	41.00	.00	01-51571-02
RUSH TRUCK CENTER	TRUCK MAINT	70.74	.00	01-51571-02
RUSH TRUCK CENTER	TRUCK MAINT	535.57	.00	01-51571-02
SCHAEFER ENTERPRISES	VEHC MAINT.	471.26	.00	01-51571-02
STATE OF IL	MISC SUPPLIES	41.00	.00	01-51571-02
TRACTOR SUPPLY	MISC SUPPLIES	27.99	.00	01-51571-02
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	55.50	.00	01-51571-04
DUNN COMPANY	COLD PATCH	817.95	.00	01-51571-06
MENARDS-CHAMPAIGN	MISC SUPPLIES	260.97	.00	01-51571-06
AMEREN IP	ELECTRICITY/GAS	2,999.17	.00	01-51575-00
AMEREN IP	ELECTRICITY/GAS	4,944.26	.00	01-51575-02
AMEREN IP	ELECTRICITY/GAS	86.30	.00	01-51575-03
Total PUBLIC WORKS:		16,844.09	.00	
RECREATION				
CINTAS	REC UNIFORMS	23.60	.00	01-51634-00
WEX BANK	FUEL	61.55	.00	01-51661-00
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	55.50	.00	01-51671-04
FRONTIER	TELEPHONE SERVICE	41.45	.00	01-51673-02
FRONTIER	TELEPHONE SERVICE	41.45	.00	01-51673-03
AMEREN IP	ELECTRICITY/GAS	21.81	.00	01-51675-01
AMEREN IP	ELECTRICITY/GAS	49.64	.00	01-51675-02
AMEREN IP	ELECTRICITY/GAS	96.83	.00	01-51675-03
AMEREN IP	ELECTRICITY/GAS	95.13	.00	01-51675-04
Total RECREATION:		486.96	.00	
AQUATIC CENTER/POOL				
AMEREN IP	ELECTRICITY/GAS	78.78	.00	01-51775-00
Total AQUATIC CENTER/POOL:		78.78	.00	
CAPITAL IMPROVEMENTS DEPT				
AHW	MOWER REPLACEMENT	22,000.00	.00	01-51880-59
SCHMIDYS MACHINERY CO.	DEPOSIT FOR BUCKET TRUCK	5,000.00	5,000.00	01-51880-61
SCHMIDYS MACHINERY CO.	REMAINING BALANCE BUCKET TRUCK	60,000.00	.00	01-51880-61
AREA-WIDE TECHNOLOGIES	OBERHEIM PARK WEB HOSTING/SETUP/DO	689.98	.00	01-51880-83
Total CAPITAL IMPROVEMENTS DEPT:		87,689.98	5,000.00	
Total GENERAL FUND:		138,501.67	5,000.00	
WATER WORKS				

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
WATER WORKS				
CINTAS	WW UNIFORMS	80.43	.00	02-52134-00
WEX BANK	FUEL	716.22	.00	02-52161-00
BRENNTAG MID-SOUTH INC	CHLORINE	2,212.25	.00	02-52162-01
COMPASS MINERALS AMERICA	SOFTENER SALT	6,026.46	.00	02-52162-02
BRENNTAG MID-SOUTH INC	HYDRO ACID	220.25	.00	02-52162-03
BRENNTAG MID-SOUTH INC	SODIUM HYPO	434.25	.00	02-52162-10
BRENNTAG MID-SOUTH INC	HYDROGEN PEROXIDE	291.25	.00	02-52162-11
FASPRINT	DOOR HANGERS	154.93	.00	02-52164-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	260.54	.00	02-52164-00
R P LUMBER CO INC	MISC SUPPLIES	55.97	.00	02-52164-00
WELLS FARGO EQUIPMENT FINANCE	FOLDER/INSERTER	127.37	.00	02-52164-00
CK POWER	GENERATOR MAINT	1,881.00	.00	02-52171-01
MONTICELLO TRUE VALUE	MISC SUPPLIES	6.29	.00	02-52171-01
R P LUMBER CO INC	MISC SUPPLIES	87.76	.00	02-52171-01
MARTIN EQUIPMENT OF IL	JD310HL MAINT AGREEMENT	1,050.00	.00	02-52171-02
MARTIN EQUIPMENT OF IL	MAINT AGREEMENT	1,000.00	.00	02-52171-02
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	27.75	.00	02-52171-04
COX ELECTRIC MOTOR SERVICE	COMPRESSOR REPAIR	380.00	.00	02-52171-05
U S A BLUE BOOK	WATER SUPPLIES	223.81	.00	02-52171-05
U S A BLUE BOOK	WATER SUPPLIES	661.71	.00	02-52171-05
U S A BLUE BOOK	WATER SUPPLIES	302.71	.00	02-52171-05
PACE ANALYTICAL SERVICES LLC	WATER TESTING	16.50	.00	02-52172-05
AMEREN IP	ELECTRICITY/GAS	4,386.12	.00	02-52175-00
AMERICAN WW ASSOC	MEMBERSHIP RENEWAL	238.00	.00	02-52177-00
BADGER METER INC	CELLULAR SERVICE FOR METERS	534.89	.00	02-52180-03
BADGER METER INC	CELLULAR SERVICE FOR METERS	251.42	.00	02-52180-03
Total WATER WORKS:		21,627.88	.00	
Total WATER WORKS:		21,627.88	.00	
SANITATION				
SANITATION				
CINTAS	WWTP UNIFORM	12.40	.00	04-54734-00
WEX BANK	FUEL	415.72	.00	04-54761-00
LAWSON PRODUCTS INC	MISC SUPPLIES	207.07	.00	04-54762-00
FASPRINT	DOOR HANGERS	154.94	.00	04-54764-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	104.02	.00	04-54764-00
U S A BLUE BOOK	MISC SUPPLIES	14.10	.00	04-54764-00
WELLS FARGO EQUIPMENT FINANCE	FOLDER/INSERTER	127.36	.00	04-54764-00
CINTAS	WWTP MATS	206.07	.00	04-54771-01
COGENT	PUMP SERVICE	2,308.70	.00	04-54771-01
LAWSON PRODUCTS INC	MISC SUPPLIES	231.88	.00	04-54771-01
R P LUMBER CO INC	MISC SUPPLIES	158.93	.00	04-54771-01
FASTENAL COMPANY	MISC SUPPLIES	23.01	.00	04-54771-02
MARTIN EQUIPMENT OF IL	JD310HL MAINT AGREEMENT	1,050.00	.00	04-54771-02
MARTIN EQUIPMENT OF IL	MAINT AGREEMENT	1,000.00	.00	04-54771-02
GASVODA & ASSOCIATES INC	LIFT STATION	1,316.10	.00	04-54771-03
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	27.75	.00	04-54771-05
FRONTIER	TELEPHONE SERVICE	165.80	.00	04-54773-00
TOUCHTONE COMMUNICATIONS	LONG DISTANCE	7.14	.00	04-54773-00
AMEREN IP	ELECTRICITY/GAS	9,934.91	.00	04-54775-00
MONTICELLO CITY UTILITY SERV	WATER/WWTP	18.50	.00	04-54775-00
BUCHANAN, JEREMIAH	REIMB PARKING	112.00	.00	04-54777-00
BADGER METER INC	CELLULAR SERVICE FOR METERS	251.43	.00	04-54780-02

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
Total SANITATION:		17,847.83	.00	
Total SANITATION:		17,847.83	.00	
BUSINESS DISTRICT FUND				
BOURNE, LISA	BOOT CAMP REIMB.	387.38	.00	12-57172-04
BOURNE, LISA	BOOT CAMP REIMB.	574.33	.00	12-57172-04
Total :		961.71	.00	
Total BUSINESS DISTRICT FUND:		961.71	.00	
ARPA FUND				
MONTICELLO HIGH SCHOOL	IA PLANTERS	3,237.00	.00	14-57172-03
Total :		3,237.00	.00	
Total ARPA FUND:		3,237.00	.00	
Grand Totals:		182,176.09	5,000.00	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

MONTICELLO CITY COUNCIL

February 28, 2022

Mayor Stoner led the Council in the Pledge of Allegiance, and Rodney Burris led the Council in prayer.

Roll Call was taken by City Clerk Jill Potts.

ROLL CALL:

Present: MUSE, HARLAN, REED, BROCK, BURRIS, KOON

Absent: SEBENS, VOGT

Also Present: Terry Summers, City Administrator; Maura Metcalf, HR/Finance; Jim Grabarczyk, Director of Planning & Development; Chief John Carter, MPD; Chief John Rupkey, MFRD

PUBLIC PARTICIPATION:

Steve Shreffler participated remotely, stating that the 12.20.2021 Planning & Zoning Board Meeting Minutes on the Consent Agenda do not accurately reflect that meeting, as the incorrect online web address provided on the Agenda made the meeting a direct violation (of the OMA).

CONSENT AGENDA:

Claims Report (Claims dated January 25, 2022 through February 14, 2022; Claims dated February 15, 2022 through February 28, 2022)

Meeting Minutes – City Council Meeting Minutes, January 24, 2022; Planning & Zoning Board Meeting Minutes, December 20, 2021

Permit Report – January 2022

Treasurer’s Report – December 2021

Police Report – January 2022

Fire Report – January 2022

A motion was made by Alderwoman Harlan, and seconded by Alderman Burris, to approve the Consent Agenda items. A voice vote was taken and the motion carried with all present voting yes.

MAYOR’S REPORT:

Mayor Stoner discussed the house fire that occurred on February 9th in Monticello, thanking the following individuals/organizations for their response: Monticello Fire and Rescue Department; Mid-Piatt Fire Protection District; Bement Fire Protection District; Cisco Fire Protection District; Kirby Ambulance Service; Monticello Police Department; Piatt County Sheriff’s Office (Dispatch and Deputies); Monticello Public Works Department (Brett Baker, Bart Baker, Trevor Mohr, Nick Stevens, Taylor Bogard); Subway/Haresh Patel. Mayor Stoner also acknowledged all those involved in snow removal on February 3rd and 4th, thanking Brett Baker and the Public Works Department, and City employees Clayton Dobson and Jim Grabarczyk.

OLD BUSINESS:

None

NEW BUSINESS:

Ordinance 2022-06: An Ordinance Approving a Redevelopment Agreement Between the City of Monticello and Ashokan Properties, Concerning the Property Located at 217 W Washington Street, Monticello, Illinois

Terry Summers presented the following:

On August 12, 2019, the City of Monticello City Council approved the Monticello Business District by adoption of Ordinance 2019-40. Part of the program allowed for the creation of the Building Improvement Grant Program (a combination and amendment of the former façade improvement and downtown life safety grant programs), and funding was approved in the City’s fiscal year 2022 budget. The goal of the Building Improvement Grant program is to assist with public/private redevelopment efforts, using public funds to reimburse business/building owners upon completion of approved private development improvements.

Applicant: Ashokan Properties (owner), 217 W. Washington Street

Project Description:

The owner of the property would like to replace upper story windows and paint the entire facade of 217 W. Washington Street, the Prairie Fire Glass Studio location.

Estimated Project Construction Window: After grant approval – weather permitting.

Estimated Project Cost: \$13,977.39

Recommended Reimbursement: 50% of total cost, up to \$6,988.70

A motion was made by Alderman Brock, and seconded by Alderman Reed, to approve Ordinance 2022-06. The motion passed 6-0.

Resolution 2022-07: Resolution for Approval of Conditional Use, HHH Sage Crossing LLC (Doug Huisinga, Owner) – Sage Crossing Lot 3, Monticello

Jim Grabarczyk presented the following:

Applicant HHH Sage Crossing LLC (Doug Huisinga) is requesting a Conditional Use to construct a 6501 sq. for Sage Crossing Lot 3 zoned IC – Planned Commercial/ Industrial. The Conditional Use is also needed to allow for multiple main uses: A restaurant, and future potential uses of a drug store, clinic, professional office and retail on one parcel, under the terms of the Monticello Zoning Regulations Section 153.017 Table I and 153.018. Mr. Huisinga was present at the meeting for any questions from the Council – there were none.

A motion was made by Alderman Koon, and seconded by Alderwoman Muse, to approve Resolution 2022-07. The motion passed 6-0.

Ordinance 2022-08: An Ordinance Declaring Surplus Property and Authorizing the Purchase of Property

Terry Summers presented the following:

This ordinance provides for trading in our 2008 John Deere 3520 compact tractor to AHW and purchasing a 2022 John Deere 3039 compact tractor; and trading in our 2007 Johnson MX450 Street Sweeper to EJ Equipment and purchasing a 2022 Tymco 435 Street Sweeper. This fleet replacement was discussed and approved within the fiscal year 2022 budget. Alderman Reed asked if we will be waiting on this truck, and Terry Summers responded that the truck is already at AHW or will be there soon. We are still waiting on the street sweeper, which is currently in production. A motion was made by Alderman Reed, and seconded by Alderwoman Harlan, to approve Ordinance 2022-08. The motion passed 6-0.

Public Hearing - Annual Appropriation Ordinance 2022-09

Mayor Stoner opened the Public Hearing at 7:17pm. There were no comments (in person or remote) and the Public Hearing was closed at 7:17pm.

Ordinance 2022-09: Approval of the FY 2022 Annual Appropriation Ordinance

The City Council annually adopts an Appropriation Ordinance, which must be passed during the first quarter of each fiscal year. A Public Hearing is held prior to the consideration of the Appropriation Ordinance and was placed on this agenda and scheduled earlier during this City Council meeting. (The public hearing notice was published in the February 16th, 2022 and February 23rd, 2022 editions of the Piatt County Journal Republican in accordance with State Statutes). The Appropriation Ordinance serves as the City's legal spending authority and sets the maximum legal spending limit for the year. The Appropriation Ordinance is slightly inflated over the adopted FY 2022 Budget to allow for unforeseen revenues and/or expenditures. The proposed Appropriation Ordinance includes a total of three adjustments to the approved fiscal year 2022 budget:

Added an additional \$11,000 for chemical expenditures within the water works operations and maintenance portion of the City's FY2022 budget.

Added expenditures of \$30,000 for a downtown sound system within the American Rescue Plan Act (ARPA) portion of the City's FY2022 budget.

Added \$4,000 for planter boxes for the downtown parklets within the American Rescue Plan Act (ARPA) portion of the City's FY2022 budget.

A motion was made by Alderwoman Muse, and seconded by Alderman Reed, to approve Ordinance 2022-09. The motion passed 6-0.

ALDERMEN'S/ALDERWOMEN'S REPORT:

Alderman Brock acknowledged the cold patch work that was done on State Street prior to winter, but is hoping we address the poor condition of this street as soon as we are able this year. Alderman Brock thanked those who plowed during the snow event.

Alderman Koon and Alderwoman Muse also offered thanks to those who were involved with the fire and snow plowing.

POLICE CHIEF'S REPORT:

Chief Carter reports that there were minimal traffic issues with the snow event. The first drug take-back burn was held, netting 80 pounds.

FIRE CHIEF'S REPORT:

Chief Rupkey thanked all involved in the February 9th fire, which was truly a team effort. Chief Rupkey pointed out that the coordinated effort shows the success of firefighters training together.

CITY ADMINISTRATOR'S REPORT:

Terry Summers addressed Alderman Brock's request regarding State Street, stating that this will be included in the street work this year. Terry Summers commended Public Works employee Jeremiah Buchanan for his efforts during the February Snow Event. Jeremiah lives out of town, and slept at the WWTP during this time. Mr. Summers stated this speaks volumes about Mr. Buchanan's character.

CLOSED SESSION:

Real Estate Purchase or Lease 5 ILCS 120/2 (c)(5)

At 7:30pm, a motion was made by Mayor Stoner to enter Closed Session. A voice vote was taken with all present voting yes.

A motion was made by Alderman Brock, and seconded by Alderman Reed, to adjourn the meeting at 8:05pm.

Respectfully Submitted by:

Jill Potts
City Clerk



Monthly Permit Report

2/1/2022 - 2/28/2022

Permit #	Permit Date	Applicant Name	Parcel Address	Permit Type	Description/Comments	Project Cost	Total Fees
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Group: Building Permit New House

2022008	2/11/2022	Sage Woods Builders	12 Forest Dr	Building Permit New House	New Home Construction for Lot 6 Sage Woods Pud 31 31 12 6. Also Known as 12 Forest Dr.	275,000	\$1,800.00
2022007	2/11/2022	Sage Woods Builders	4 Forest Ct	Building Permit New House	New Home Construction at Lot 9 Sage Woods Pud 31 31 12 9. Also Known as 4 Forest Ct.	275,000	\$1,800.00
							\$3,600.00

Group Total: 2

Group: Building Permit New Commercial Building

2022006	2/8/2022	Kirby Wellness Center	951 Medical Center Dr	Building Permit New Commercial Building	New 23,436 s.f. Wellness Center.	11,315,605	\$1,250.00
							\$1,250.00

Group Total: 1

Group: Fence Permit

2022010	2/15/2022	Cole Anderson	450 S CHARTER	Fence Permit	122 L.F. of 6ft Ornamental Aluminum Backyard Fence.	6,816	\$50.00
2022009	2/15/2022	Sarah Pittman	701 N ELM BLVD	Fence Permit	391 L.F. of 6ft White Vinyl Fence.	17,361	\$50.00
2022005	2/4/2022	Jami Trybom	802 VAN BUREN	Fence Permit	197 L.F. of 4ft Black Chain Link Backyard Fence.	4,865	\$50.00
2022004	2/4/2022	Corby McClellan	902 KRATZ RD	Fence Permit	84 L.F. of 6ft White Vinyl Backyard Fence.	4,594	\$50.00
2022003	2/4/2022	Doug LeCrone	811 County Farm Rd	Fence Permit	121 L.F. of 4ft Ornamental Aluminum Backyard Fence.	0	\$50.00
							\$250.00

Group Total: 5

							\$5,100.00
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Total Records: 8

2/28/2022

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CITY OF MONTICELLO
FIRE DEPARTMENT REPORT
 Month: February 2022

	P = Present; E = Excused; A = Absent; W = Work; V = Vacation						
Chief J. Rupkey	<u>C</u>	<u>P</u>	<u>P</u>	Nick Andruczyk	<u>C</u>	<u>P</u>	<u>P</u>
Asst Chief Tim Clifton	<u>A</u>	<u>P</u>	<u>P</u>	Rob Prather	<u>A</u>	<u>E</u>	<u>P</u>
Cpt. Adam Kownacki	<u>N</u>	<u>P</u>	<u>P</u>	Patrick. Pelz	<u>N</u>	<u>P</u>	<u>P</u>
Capt. Cole Hunt	<u>C</u>	<u>P</u>	<u>P</u>	Julia Norris	<u>C</u>	<u>P</u>	<u>P</u>
Lt Michael Barnes	<u>E</u>	<u>P</u>	<u>P</u>	Austin. Wiggins	<u>E</u>	<u>P</u>	<u>P</u>
Lt. Dan Sheehan	<u>L</u>	<u>W</u>	<u>P</u>	Amanda Weiss	<u>L</u>	<u>P</u>	<u>P</u>
Lt. Dennis Sebens	<u>E</u>	<u>P</u>	<u>P</u>	Cole Smith	<u>E</u>	<u>P</u>	<u>P</u>
Ryan Kolher	<u>D</u>	<u>E</u>	<u>P</u>	Liam Burke	<u>D</u>	<u>P</u>	<u>P</u>
Colton Williams		<u>P</u>	<u>P</u>	Caleb Hansen		<u>P</u>	<u>P</u>
Caleb Skinner		<u>P</u>	<u>P</u>				

Training and Activities:

Week 1 -	MEETING CANCELED DUE TO WEATHER					
	Trainer		Training Hours:		Officer's Training Hours:	
Week 2 -	Kirby Ambulance overview/Lucas device orientation					
	Trainer	Kirby Ambulance service	Training Hours:	2	Officer's Training Hours:	1
Week 3 -	Gas Meter orientation/ House fire after action recap					
	Trainer	J Rupkey/C Hunt/A Kownacki	Training Hours:	2	Officer's Training Hours:	
Misc.	Feb 22	MFD did presentation for Monticello Cub Scout troop				
	Feb 24	Picture IDs from Chief Carter				

2022

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Medical Calls:	26	19											45
Fire Alarm	0	3											3
Vehicle Accident	1	0											1
CO Detector	0	1											1
Spill/Leak	1	1											2
Lift Assist	0	0											0
Mutual Aid	0	2											2
Electrical Wire	0	0											0
Brush Fire	0	0											0
Rescue/Recovery	0	0											0
Smoke Scare/Alarm	1	1											2
Structure Fire	0	1											1
Appliance Fire	0	0											0
Vehicle Fire	0	0											0
Weather Spotting	0	0											0
Total	29	28	0	0	0	0	0	0	0	0	0	0	57

TRUCK RUNS:

Rescue 1	23	15											38
Engine 1	0	1											1
Engine 3	1	4											5
Squad 1	5	11											16
Water used(Gal.)	0	5000											5000

Call Summary:

Feb 9 House Fire on Bond and Independence

Monticello Police Department Monthly Report For

February
2022

To: Honorable Mayor Larry Stoner and City Council Members

From: Chief John Carter

Date:

	2021	2022
Criminal Offenses:	15	21
Follow-up Investigations:	12	6
911 Calls:	16	21
Written Warnings:	0	0
Verbal Warnings:	3	66
Traffic Tickets:	8	32
Public Service Details:	15	23
Assisted Other Law Enforcement:	8	3
Accident Reports:	8	11
Fire Department Assist:	1	3
Ambulance Assist:	6	10
Downtown Foot Patrols:	35	30
Vacation Checks:	11	205
Ordinance Violations:	0	0

Police Department Information for the Month of February 2022

Respectfully Submitted,



John Carter
Chief of Police

Cc: Ashley Muse, Mary Vogt, Tammy Sebens, Wendall Brock, Mike Koon, Pam Harlan,
Rodney Burris & Tom Reed

Treasurer's Report
City of Monticello
January 31, 2022

Fund Name	Cash 12/31/21	Investments 12/31/21	Fund Balance 12/31/21	Receipts January	Disbursements January	Cash 1/31/22	Investments 1/31/22	Fund Balance 1/31/22
General	4,246,771.77	1,074,470.69	5,321,242.46	703,951.07	337,344.82	4,613,355.19	1,074,493.52	5,687,848.71
Water Works	199,231.63	28,010.58	227,242.21	165,945.15	182,583.03	182,593.15	28,011.18	210,604.33
Water Escrow	14,298.68	16,192.88	30,491.56	150.34	200.00	14,248.68	16,193.22	30,441.90
Sanitation	704,271.34	439,545.74	1,143,817.08	110,492.89	72,675.46	742,079.43	439,555.08	1,181,634.51
Motor Fuel Tax	116,826.07	4,227,064.12	4,343,890.19	24,656.51	952.14	136,516.37	4,231,078.19	4,367,594.56
Working Cash	571,025.42	429,558.25	1,000,583.67	56.98	0.00	571,073.92	429,566.73	1,000,640.65
TIF II	875,568.80	159,228.20	1,034,797.00	77.74	0.00	875,643.16	159,231.58	1,034,874.74
Water Tower Project	0.00	0	0.00	0.00	0.00	0.00	0	0.00
Total TIF II Fund	875,568.80	159,228.20	1,034,797.00	77.74	0.00	875,643.16	159,231.58	1,034,874.74
Payroll & Payables	54,124.22	0	54,124.22	484,617.85	537,204.37	1,537.70	0	1,537.70
Pool Construction	0	147,143.43	147,143.43	12.49	0.00	0	147,155.92	147,155.92
Business District	447,415.10	0.00	447,415.10	56.90	3,883.57	443,588.43	0.00	443,588.43
Totals	7,229,533.03	6,521,213.89	13,750,746.92	1,490,017.92	1,134,843.39	7,580,636.03	6,525,285.42	14,105,921.45

CITY OF MONTICELLO

INVESTMENTS

January 31, 2022

FUND	FINANCIAL INSTITUTION	TYPE	INT RATE	MATURITY DATE	EOM VALUATION
GEN	First State Bank	IMA 2304	VARIABLE		\$500,022.13
	<i>Restricted Use-Roadway & Capital Expenditures</i>				
*GEN	First State Bank	IMA 2305	VARIABLE		\$444,800.08
*GEN	First State Bank	IMA 2306	VARIABLE		\$129,671.31
*GEN	CAP Improvement-Escrow MMDA #7777655		VARIABLE		\$0.00
TOTAL GENERAL FUND					\$1,074,493.52
WW	FIRST STATE BANK	IMA 2307	VARIABLE		\$28,011.18
	<i>Escrow Acct - Capital Improvements</i>				
	FIRST STATE BANK	MMDA #8010189	0.10%		\$0.00
TOTAL WATER WORKS FUND					\$28,011.18
WE	FIRST STATE BANK	IMA 2308	0.15%	5/7/2016	\$16,193.22
TOTAL WATER ESCROW FUND					\$16,193.22
SAN	First State Bank	IMA 2311	VARIABLE		\$16,526.32
	<i>Restricted Use-Sanitary Sewer Capital Expenditures</i>				
*SAN	First State Bank	IMA 2309	VARIABLE		\$423,028.76
	FIRST MID-ILLINOIS	MMDA 90835090	VARIABLE		
TOTAL SANITATION FUND					\$439,555.08
MFT	FIRST MID-ILLINOIS	IMA	VARIABLE		\$4,231,078.19
WC	FIRST STATE BANK	MMDA 801-013-8	VARIABLE		\$29,782.82
	<i>Restricted Use-Working Cash & Water Capital Expenditures</i>				
*WC	FIRST STATE BANK	IMA 2303	0.80%	8/11/2017	\$399,783.91
TOTAL WORKING CASH FUND					\$429,566.73
TIF II	FIRST STATE BANK	IMA 2310	VARIABLE		\$159,231.58
	<i>Restricted Use-Water Tower Bond Receipts/Payment</i>				
TIF II	FIRST STATE BANK	BOND PRIN	VARIABLE		
TOTAL TIF FUND					\$159,231.58
POOL	FIRST STATE BANK	DEBT SVC	VARIABLE		\$27,969.53
POOL	FIRST STATE BANK	BOND PRIN	VARIABLE		\$119,186.39
TOTAL POOL CONSTRUCTION FUND					\$147,155.92
CITY OF MONTICELLO INVESTMENTS - Unrestricted					\$5,128,001.36
CITY OF MONTICELLO INVESTMENTS - Restricted					\$1,397,284.06
TOTAL CITY OF MONTICELLO INVESTMENTS					\$6,525,285.42
TOTAL INV BY INSTITUTION					
FIRST MID-ILLINOIS					\$4,231,078.19
FIRST STATE BANK					\$2,294,207.23
					\$6,525,285.42



CITY COUNCIL MEETING MEMORANDUM

ITEM: Ordinance 2022-10; An Ordinance Declaring Surplus Property and Authorizing the Purchase of Property	DEPARTMENT: City Administration
AGENDA SECTION: New Business	SUBMITTED BY: Terry Summers, City Administrator
ATTACHMENTS: (X) ORDINANCE () RESOLUTION () OTHER SUPPORTING DOCUMENTS	DATE: March 9, 2022

BACKGROUND:

This ordinance provides for trading in our 2002 Ford F550 Bucket Truck to Schmidy’s Machinery and purchasing a 2010 Ford F550 Bucket Truck.

This fleet replacement was discussed and approved within the fiscal year 2022 budget.

RECOMMENDED ACTION:

It is recommended that the City Council discuss and approve Ordinance 2022-10 as presented.

CITY OF MONTICELLO
PIATT COUNTY, ILLINOIS

ORDINANCE NO. 2022-10

“AN ORDINANCE DECLARING SURPLUS PROPERTY AND
AUTHORIZING THE PURCHASE OF PROPERTY”

ADOPTED BY THE
CITY COUNCIL
CITY OF MONTICELLO
THIS 14TH DAY OF MARCH, 2022

Published in pamphlet form by authority of the City Council of the City of Monticello, Piatt County, Illinois, this 15th day of March, 2022.

**CITY OF MONTICELLO
PIATT COUNTY, ILLINOIS**

ORDINANCE NO. 2022-10

**“AN ORDINANCE DECLARING SURPLUS PROPERTY AND
AUTHORIZING THE PURCHASE OF PROPERTY”**

WHEREAS, THE City desires to dispose of a 2002 Ford F550 Bucket Truck (VIN 1FDAF57X2ED12905); and

WHEREAS, the City Council of the City of Monticello deems it necessary to purchase a 2010 Ford F550 Bucket Truck from Schmidy’s Machinery in Clinton, Illinois”; and

WHEREAS, the City has negotiated a contract with Schmidy’s Machinery in which the City trades to Schmidy’s Machinery the City’s 2002 Ford F550 Bucket Truck (VIN 1FDAF57X2ED12905) for credit against the purchase price of the New Equipment, leaving a net purchase price of \$65,000.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Monticello, Piatt County, Illinois, as follows:

1. The recitals set forth above are hereby incorporated into this Ordinance and made a part hereof as if fully set forth herein.

2. The City hereby declares the aforementioned equipment to be surplus and authorizes the City Administrator to dispose of and to trade aforementioned equipment to Schmidy’s Machinery in exchange for a credit against the purchase price to be paid for the New Equipment: 2010 Ford F550 Bucket Truck.

3. The Mayor of the City of Monticello is hereby authorized to execute the purchase of the New Equipment in the amount of Sixty-Five Thousand and 00/100 Dollars (\$65,000.00).

4. **Effective Date.** That this Ordinance shall be effective forthwith upon its passage and its approval, and a copy hereof shall be published in pamphlet form by the City Clerk.

Passed by the City Council of the City of Monticello, Piatt County, this 14th day of March 2022, by the following roll-call vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jill Potts, City Clerk
City of Monticello, Piatt County, Illinois

Approved by the City of Monticello
this 14th day of March, 2022.

Mayor
City of Monticello, Piatt County, Illinois

ATTEST:

City Clerk
City of Monticello, Piatt County, Illinois

CERTIFICATE OF PUBLICATION

I, Jill Potts, City Clerk of the City of Monticello, Piatt County, Illinois, do hereby certify that the foregoing and attached AN ORDINANCE DECLARING SURPLUS PROPERTY AND AUTHORIZING THE PURCHASE OF PROPERTY is a true and correct copy of said Ordinance duly adopted and enacted by the City Council of Monticello, Illinois, at its regular meeting on the 14th day of March 2022, by the following roll-call vote: ayes;; nays;; absent;; and that the same was published by publication in pamphlet form on the 15th day of March, 2022.

Jill Potts, City Clerk
City of Monticello, Piatt County, Illinois