



City Council Meeting Agenda

1. Call To Order, Pledge To The Flag, Roll Call

2. Public Participation

Please note this meeting will be held in person, at the Livingston Center, 224 E Livingston, and will also have remote participation available. If attending in person, a face covering is required.

In-Person Participation: This is an opportunity for the public to provide public comment to the Presiding Officer. Those wishing to speak are required to sign in prior to commencement of the meeting and must address Council from the seat and table provided. The public comments must comply with Ordinance 2014-02 and be limited to 5 minutes or less

Remote Participation: This is an opportunity for the public to provide public comment to the Presiding Officer. The public comments must comply with Ordinance 2014-02 and be limited to 5 minutes or less. At this time, members of the public are able to attend public meetings by web conference, and to submit public comment by email, voicemail, or through web conference:

Email: jep@cityofmonticello.net

Voicemail: 1-217-762-2583 Ext 22

City of Monticello City Council Meeting March 8, 2021
Mon, Mar 8, 2021 7:00 PM - 9:00 PM (CST)

Please join my meeting from your computer, tablet or smartphone.

[HTTPS://GLOBAL.GOTOMEETING.COM/JOIN/135233565](https://global.gotomeeting.com/join/135233565)

You can also dial in using your phone.

United States: +1 (872) 240-3412

Access Code: 135-233-565

<!--[if !supportLineBreakNewLine]-->
<!--[endif]-->

3. Consent Agenda - Approval Of Documents And Action Items As Listed:

3.1. Meeting Minutes - City Council Meeting Minutes, February 22, 2021; Historic Preservation Commission Meeting Minutes, September 1, 2020; Historic Preservation Commission Meeting Minutes, February 2, 2021

Documents:

[CITY COUNCIL MINUTES 02.22.2021.PDF](#)
[9.1.2020 MEETING MINUTES.PDF](#)
[2.2.21 HPC MEETING MINUTES.PDF](#)

3.2. Claims Report (Claims Dated February 23, 2021 Through March 8, 2021)

Documents:

[CLAIMS 2.23.2021 THROUGH 03.08.2021.PDF](#)

3.3. Permit Report - February 2021

Documents:

[FEBRUARY PERMIT REPORT.PDF](#)

3.4. Fire Report - February 2021

Documents:

[FIRE MONTHLY REPORT FEBRUARY 2021.PDF](#)

3.5. Police Report - February 2021

Documents:

[POLICE MONTHLY REPORT.PDF](#)

4. Mayor's Report

5. Old Business

6. New Business

6.1. Mayoral Appointment - Amending The 30 Acre Multi-Use Outdoor Recreation Committee

6.2. Ordinance 2021-13: An Ordinance Declaring Surplus Property And Authorizing The Purchase Of Property

Documents:

- 7. Aldermen's/Alderwomen's Report**
- 8. Police Chief's Report**
- 9. Fire Chief's Report**
- 10. City Administrator's Report**
- 11. City Council Meeting Adjournment**

MONTICELLO CITY COUNCIL

February 22, 2021

Mayor Stoner led the Council in the Pledge of Allegiance, and Kathy Sweet from Monticello United Methodist Church led the Council in prayer.

Roll Call was taken by Deputy City Clerk Maura Metcalf.

ROLL CALL: Present: FRERICHS, HARLAN, REED, VOGT, BURRIS, KOON, BROCK

Absent: SEBENS

Also Present: Terry Summers, City Administrator; Maura Metcalf,

HR/Finance; Chief Carter, MPD

PUBLIC PARTICIPATION:

Matt Stringer spoke to the council regarding running his Chiropractic business out of his home. He indicated COVID has been tough for his business and he can't afford a retail space. He asked for leniency with our zoning regulations. Mayor Stoner informed him he would need to speak to Callie McFarland, and that the City is required to follow the code we have in place. Steve Shreffler spoke remotely and asked for an overview of what Mr. Stringer had said. He said he was not clear.

Mayor Stoner provided a brief overview of the comments.

CONSENT AGENDA:

- a) Claims Report (Claims dated February 9, 2021 through February 22, 2021)
- b) Meeting Minutes – City Council Meeting Minutes February 8, 2021
- c) Budget Report – January 2021
- d) Treasurer's Report – January 2021

With no questions or comments, a motion was made by Alderman Koon, and seconded by Alderwoman Harlan, to approve the Consent Agenda items. A voice vote was taken and the motion carried with all present voting yes.

MAYOR'S REPORT:

There are 60 businesses in Monticello, Deland, Ivesdale, and Bement that are actively hiring over 120 full and part time positions. View the local job board on the City Website or visit the Piatt

County Workforce Development Office for assistance. Full Moon Stretch & Sip Yoga will be held Saturday February 27th, 6:30pm at Allerton Park & Retreat Center. Registration is now open for the Spring 2021 Monticello Bootcamp program. Space is limited and COVID restrictions must be followed. More information can be found at monticellobootcamp.com.

OLD BUSINESS:

None

NEW BUSINESS:

Mayor Appointments – 30 Acre Multi-Use Outdoor Recreation Committee

Mayor Stoner indicated he finds it necessary to designate a special committee, the “30 Acre Multi-Use Outdoor Recreation Committee,” to study the factual economic impacts, current design elements and needs assessment, and funding opportunities associated with the development of Lot 402 of Appletree Fourth Subdivision containing 30.964 acres which the City of Monticello purchased in 2009 into a multi-use outdoor recreational facility and to make a report and recommendation to the City Council for possible future action. As provided in the City Code (Code §§ 30.10, 30.29) and Robert’s Rules of Order (RONR 11th ed.), p. 495-96), I hereby announce the names of the 30 Acre Multi-Use Outdoor Recreation Committee members to the City Council: Mike Koon, Chairman, John Frerichs, Amy Sharwarko, Tiffany Koester, Nicole Soper, Chris Patton, Heather Ball and Aaron Thais. The term of the 30 Acre Multi-Use Outdoor Recreation Committee and its members is limited to October 15, 2021, and I look forward to the Committee’s report and recommendation before that date. I would like to thank to all the members of the 30 Acre Multi-Use Outdoor Recreation Committee for taking the time to study this important issue for the City.

With no questions or comments from the Council, a motion was made by Alderwoman Vogt, and seconded by Alderman Reed, to approve the motion. The motion passed 4 yes, 1 no, 2 abstain.

Public Hearing - Downstate Small Business Stabilization Grant Program

Mayor Stoner opened the Public Hearing at 7:16 pm. Callie McFarland gave the following overview:

The State of Illinois has reallocated Community Development Block Grant funds in the amount of \$20M to be used for the Downstate Small Business Stabilization Grant Program, providing financial assistance to businesses impacted by the COVID-19 pandemic.

Counties and municipalities which are designated as “non-entitlement”, may apply on behalf of an eligible business for funding in the form of a grant. The funds may not exceed \$25,000 per business, and must be used for working capital expenses based upon 60 days of estimated costs, once the business has opened up, or resumes full operation. As the 6th DSBS grant completed, City Staff wishes to present an application for The Brown Bag Incorporated, requesting \$25,000. This amount will cover working capital expenses such as insurance, utilities, inventory and payroll. The business must reopen or return to normal operation within 1 year of the grant award. The business must also provide documentation and proof of payment for eligible expenses for reimbursement, as well as the close-out reporting of the grant. The City of Monticello prides itself in supporting local business where possible. One of the consistent goals is to promote and encourage fair housing and business practices within the community, in both present and future development. The health and continuation of our local businesses is a direct reflection on our local economy. The amount requested is based upon a 60-day estimate of expenses. The applicant had to provide their January of 2020 expenses for the application, which is doubled to determine this amount. As a brief overview of the request,

The Brown Bag Incorporated, 212 W. Washington, downtown

- Independently owned restaurant that has been in business since opening in 1973, normally employing 13 full and part time individuals.

- Business is considered essential, but majority of traffic is dine-in, with no drive-thru service available. COVID-19 restrictions have severely negatively impacted the amount of service they can provide, and the owner has been offering delivery and carryout service.

- Total January, 2020 expenses were \$36,506.16; asking for the maximum grant award of \$25,000.

-Costs would cover insurance, payroll, inventory, and utility bills.

-Business has provided all the necessary documents for the grant application.

Notice of this public hearing was published in the February 10th, 2021 edition of the Piatt County Journal Republican, and the application has been available for public review Since January 29th, 2021. No public comment has been brought to Staff's attention.

There was no public comment. Mayor Stoner closed the Public Hearing portion of this meeting at 7:17pm.

Resolution 2021-10: Downstate Small Business Stabilization Grant Program – The Brown Bag Incorporated

As part of the COVID-19 support and recovery, the State of Illinois is allowing local governments to apply for the Downstate Small Business Stabilization Program Grant on behalf of eligible local businesses. The grant award would be 60 days of working capital expenses, up to \$25,000. The business must provide proof of those expenses, once opening back up (or opening to full operation), and must do so within 1 year from the grant award.

The Brown Bag Incorporated has been a part of the Monticello community since 1973, normally employing 13 full and part time individuals. The restrictions as they relate to COVID-19 have faced the owner with the decision to significantly reduce operations to varying capacities, curbside pickup and delivery. The City has asked for a grant of \$25,000 from the State of Illinois Department of Commerce and Economic Opportunity, and if awarded, it would be provided to the business for eligible working capital expenses.

All the required documentation has been submitted to date by the business. The City would be responsible for the close-out reporting of the grant.

With no questions or comments from the Council, a motion was made by Alderman Frerichs, and seconded by Alderman Reed, to approve Resolution 2021-10. The motion passed 7-0.

Ordinance 2021-11: Ordinance 2021-11; An Ordinance Amending the Appropriation Ordinance

This ordinance adds a section under Administration: Equipment Replacement and amends the Public Safety: Police Personnel Expenditures section, and also amends the sections within Public Works: Equipment and Supplies and Equipment Replacement of Ordinance No. 2021-01, “An Ordinance for the Appropriation for the Fiscal Year Commencing on January 1, 2021 Ending on December 31, 2021 for the City of Monticello, Piatt County, Illinois” approved by the City Council on January 11, 2021.

In particular, this amending Ordinance No. 2021-11 includes the purchase of a used truck and accessories for the administration department for \$35,200, adds an additional contribution to the police pension fund in the amount of \$220,000, adds replacing a snow push box front end loader attachment for the public works department in the amount of \$6,000, and a truck purchase for the concrete crew in the amount of \$60,000 that was originally budgeted for FY2022. These amendments increase the appropriation totals of the original appropriation ordinance from \$10,433,433.00 to \$10,754,643.

A motion was made by Alderman Burris, and seconded by Alderman Frerichs, to waive the second reading. The motion passed 7-0. A motion was then made by Alderman Reed, and seconded by Alderman Frerichs, to approve Ordinance 2021-11. The motion passed 7-0.

Ordinance 2021-12: Ordinance 2021-12; An Ordinance Declaring Surplus Property and Authorizing the Purchase of Property

Ordinance 2021-12 provides for trading in our 2010 Ford F-150 to Rick Ridings Auto Group, purchasing a similar used 2020 Ford F-150 from Rick Ridings Auto Group, and purchasing necessary accessories for the new purchased property. This was not discussed or included within the City of Monticello FY2021 budget; however, it is included in the ordinance amending the appropriation ordinance to be discussed prior to this action item. This vehicle is used daily by our Capital Improvement Project Manager in order to perform his duties as well as by several City departments for travel to and from conferences.

A motion was made by Alderman Koon, and seconded by Alderwoman Harlan, to waive the second reading. The motion passed 7-0. A motion was then made by Alderman Frerichs, and seconded by Alderman Reed, to approve Ordinance 2021-12. The motion passed 7-0.

ALDERMEN'S/ALDERWOMEN'S REPORT:

Alderman Koon wished his condolences to the family of Pete Bergstrom. He also inquired if the pool would be opening this summer. City Administrator Terry Summers indicated we are anticipating it opening. Registration is currently taking place for other recreation programs, and at least one early day will be available for pool passes.

POLICE CHIEF'S REPORT:

Chief John Carter reported that they are currently accepting applications for their two vacant positions. The application deadline is March 5 at 5:00pm. The testing will be March 13, with interviews on March 20.

CITY ADMINISTRATOR'S REPORT:

Mr. Summers thanked the council for the approval of the appropriation amendment and the purchasing of a new vehicle. He also thanked Callie McFarland for her hard work on the grants. The PZB meeting that was canceled on 2/15 has been rescheduled for 3/15. Captain John Rupkey is working on an Ordinance for trading in some equipment for new items. He attended the Recreation Foundation meeting and they are excited to get started. He thanked Mindy Condis for her assistance preparing the packets for the new committee so they are up to speed with the project.

A motion was made by Alderman Burris, and seconded by Alderwoman Vogt, to adjourn the meeting at 7:32 pm.

Respectfully Submitted by:

Maura Metcalf
Deputy City Clerk

**Monticello Historic Preservation Commission Meeting Minutes
September 1, 2020**

The Monticello Historic Preservation Commission on Tuesday, September 1, 2020 at 4:00pm.

Members present: Keddy Hutson, Ryan Tracy, Louanna Miller, Maurey Wilkinson

Members Absent: Laura Martin-Richler, Chad Johnson, Maynard Suhre

Also present: Callie McFarland

Chairman Hutson called the meeting to order at 4:00pm.

There was no public participation.

Ryan Tracy made a motion to approve the May 5, 2020 Historic Preservation Commission meeting minutes, seconded by Louanna Miller. Motion passed.

Old Business

-Community Outreach-

Staff published a glossary of terms with reference pictures on the website. Half of the Courthouse Square historic district has been published on the website. Historic and present pictures for this district, as well as the other two, are needed to complete the website project. The brochures for the walking tours have been reordered and received.

There was nothing to report for the Watchdog Report.

Municipal Building Future Plans-

With the City of Monticello no longer interested in occupying the former doctor's building on North State Street, Chairman Hutson suggested working with the Community Building on a future strategic plan potentially involving the municipal operations. He is currently working with the Community Building board and ERA on studying the space for future use.

New Business

-Certified Local Government-

Chairman Hutson and Staff has checked in with the Certified Local Government office in Illinois on the annual grant program, as well as the HPC's annual reporting status. No response was provided.

-Local Landmark Application-

Staff sent the application to the Monticello Community Building, and the owners of 412 N. State Street, both of which have expressed interest in the Local Landmark process for their respective properties.

With no further business, a motion was made by Ryan Tracy, seconded by Louanna Miller to adjourn at 4:41pm.

Respectfully Submitted,

Callie McFarland

**Monticello Historic Preservation Commission Meeting Minutes
February 2, 2021**

The Monticello Historic Preservation Commission on Tuesday, February 2, 2021 at 4:00pm.

Members present: Keddy Hutson, Maynard Suhre, Chad Johnson, Maurey Williamson

Members Absent: Louanna Miller, Laura Martin-Richler, Ryan Tracy

Also present: Callie McFarland

Chairman Hutson called the meeting to order at 4:00pm.

There was no public participation.

Approval of the meeting minutes were postponed to the next meeting.

Old Business, Community Engagement-

Staff provided an update on the community outreach efforts of the commission. There are still historic pictures that need to be submitted for the website for all three historic districts. The brochures for the walkable tours have been used quite a bit.

There has been no movement on the Local Landmark Application interest from the Monticello Community Building and 412 N. State Street. Chairman Hutson suggested members of the HPC assist in the application process. He is already working with the Monticello Community Building board, and Mr. Johnson will work with 412 N. State Street.

Old Business, Watchdog Report-

Staff reported that three properties within the Courthouse Square Historic District received preliminary approval for the Building Improvement Grant and will be undergoing improvements. 115 W. Main Street will have masonry repair to the west wall, all upper story windows replaced, and the building painted. 212 S. Independence Street will have window and door repair, interior renovations, and outside sidewalk/patio repair. 406 W. Main Street will be installing exterior signage and undergo interior renovations to allow for business expansion to the space.

New Business, 2021 Goals for the Historic Preservation Commission-

The members discussed the opportunity to work with the school district on local education efforts. While there isn't anticipated to be much opportunity for training efforts this year, the HPC is interested in pursuing grant opportunities. Mr. Hutson, Mr. Williamson and City Staff will pursue opportunities.

The HPC also expressed interest in having a local preservation award or awards based upon various categories and efforts. This would be a way to bolster interest in historic preservation and preservation efforts. Staff was directed to look at similar programs for examples.

New Business, Certified Local Government-

City Staff received a response from Jon Pressley, administrator of the Certified Local Government program, after inquiring the status of the City's annual report and grant eligibility. Mr. Pressley responded that until Monticello hears otherwise, to assume they are in compliance. The CLG status allows the City to apply for funding opportunities through the CLG program.

With no further business, the meeting adjourned at 4:50pm.

Respectfully Submitted,

Callie McFarland

Report Criteria:

Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
GENERAL FUND				
ADMINISTRATION				
U.S. BANK EQUIPMENT FINANCE	ADMIN COPIER LEASE	348.38	.00	01-51144-00
CARDMEMBER SERVICE	MISC SUPPLIES	245.74	.00	01-51164-00
JILL POTTS	REIMBURSE POSTAGE	51.30	.00	01-51164-00
OFFICE DEPOT	OFFICE SUPPLIES	105.88	.00	01-51164-00
WEX BANK	FUEL	110.64	.00	01-51164-00
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	319.00	.00	01-51171-04
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	638.11	.00	01-51171-04
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	55.00	.00	01-51171-04
DUBSON HEATING A/C REFRIG	BOILER REPAIR	80.00	.00	01-51171-07
NEWS GAZETTE	LEGAL NOTICE	489.80	.00	01-51172-01
VERIZON WIRELESS	GIS	39.52	.00	01-51172-04
AMEREN IP	ELECTRICITY/GAS	369.03	.00	01-51175-00
CONSTELLATION NEWENERGY INC.	GAS	216.57	.00	01-51175-00
MONTICELLO CITY UTILITY SERV	WATER ADMIN	34.19	.00	01-51175-00
AMEREN IP	ELECTRICITY/GAS	145.81	.00	01-51175-01
CONSTELLATION NEWENERGY INC.	GAS	230.21	.00	01-51175-01
MONTICELLO CITY UTILITY SERV	WATER/L.C.	34.19	.00	01-51175-01
CARDMEMBER SERVICE	TRAINING	492.08	.00	01-51177-00
Total ADMINISTRATION:		4,005.45	.00	
POLICE				
WEX BANK	FUEL	1,081.59	.00	01-51361-00
CARDMEMBER SERVICE	MISC SUPPLIES	663.70	.00	01-51364-00
CARDMEMBER SERVICE	MISC SUPPLIES	603.45	.00	01-51371-02
U.S. BANK EQUIPMENT FINANCE	POLICE COPIER LEASE	208.50	.00	01-51371-02
AREA-WIDE TECHNOLOGIES	COMPUTER SUPPORT	279.50	.00	01-51371-03
CARDMEMBER SERVICE	MISC SUPPLIES	978.65	.00	01-51371-03
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	122.50	.00	01-51371-04
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	238.65	.00	01-51371-04
TECHNOLOGY MGMT REVOLVING FUND	IWIN	398.43	.00	01-51372-01
VERIZON WIRELESS	OFFICER CELL PHONES	900.80	.00	01-51374-00
AMEREN IP	ELECTRICITY/GAS	420.54	.00	01-51375-00
CONSTELLATION NEWENERGY INC.	GAS	422.63	.00	01-51375-00
MONTICELLO CITY UTILITY SERV	WATER/POLICE	46.80	.00	01-51375-00
MONTICELLO CITY UTILITY SERV	WATER/POLICE	13.08	.00	01-51375-00
MAPLE VALLEY COMMUNICATIONS	IN-CAR VIDEO SYSTEM	3,140.00	.00	01-51380-07
Total POLICE:		9,518.82	.00	
FIRE				
CARDMEMBER SERVICE	MISC SUPPLIES	113.75	.00	01-51443-00
WEX BANK	FUEL	80.81	.00	01-51461-00
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	27.00	.00	01-51471-04
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	55.50	.00	01-51471-04
MULLIN, JOHN	REIMBURSE MILEAGE	162.18	.00	01-51477-00
Total FIRE:		439.24	.00	
PUBLIC WORKS				
CARDMEMBER SERVICE	MISC SUPPLIES	27.38	.00	01-51543-00
JOHN DEERE FINANCIAL	MISC SUPPLIES	1,000.00	.00	01-51543-00

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
MENARDS-CHAMPAIGN	MISC TOOLS	276.50	.00	01-51543-00
WEX BANK	FUEL	2,165.64	.00	01-51561-00
CARGILL INCORPORATED	STREET SALT	2,392.79	.00	01-51562-00
CARGILL INCORPORATED	STREET SALT	4,803.63	.00	01-51562-00
ESSENCE CHEMICAL COMPANY LLC	CHEMICALS	286.96	.00	01-51562-00
CARDMEMBER SERVICE	MISC SUPPLIES	166.09	.00	01-51564-00
JENNINGS IMPLEMENT CO	MISC SUPPLIES	150.00	.00	01-51564-00
JOHN DEERE FINANCIAL	MISC SUPPLIES	500.00	.00	01-51564-00
B & A SCREEN PRINTING	TRUCK DECALS	175.00	.00	01-51571-02
DRAKE SCRUGGS EQUIP INC	VEHC MAINT	460.00	.00	01-51571-02
DRAKE SCRUGGS EQUIP INC	VEHC MAINT	410.00	.00	01-51571-02
JOHN DEERE FINANCIAL	MISC SUPPLIES	350.15	.00	01-51571-02
KOENIG BODY AND EQ INC	VEHC MAINT	107.67	.00	01-51571-02
KOENIG BODY AND EQ INC	VEHC MAINT	107.67	.00	01-51571-02
MARTIN EQUIPMENT OF IL	JD 310HL 55547 MAINT AGREEMENT	1,050.00	.00	01-51571-02
MARTIN EQUIPMENT OF IL	JD310HL MAINT AGREEMENT	1,000.00	.00	01-51571-02
MARTIN EQUIPMENT OF IL	VEHICLE MAINTENANCE	361.50	.00	01-51571-02
TRACTOR SUPPLY	MISC SUPPLIES	662.64	.00	01-51571-02
TRACTOR SUPPLY	MISC SUPPLIES	67.42	.00	01-51571-02
AREA-WIDE TECHNOLOGIES	COMPUTER SUPPORT	110.00	.00	01-51571-03
CARDMEMBER SERVICE	MISC SUPPLIES	277.29	.00	01-51571-03
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	27.00	.00	01-51571-04
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	55.50	.00	01-51571-04
AMEREN IP	ELECTRICITY/GAS	2,150.21	.00	01-51575-00
AMEREN IP	ELECTRICITY/GAS	4,594.77	.00	01-51575-02
AMEREN IP	ELECTRICITY/GAS	37.79	.00	01-51575-03
GRABARCZYK, JIM	REIMBURSE MEAL	28.00	.00	01-51577-00
Total PUBLIC WORKS:		23,801.60	.00	
RECREATION				
WEX BANK	FUEL	52.69	.00	01-51661-00
CARDMEMBER SERVICE	MISC SUPPLIES	69.93	.00	01-51664-00
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	27.00	.00	01-51671-04
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	55.50	.00	01-51671-04
CARDMEMBER SERVICE	MISC SUPPLIES	54.89	.00	01-51671-09
AMEREN IP	ELECTRICITY/GAS	48.64	.00	01-51675-01
AMEREN IP	ELECTRICITY/GAS	47.11	.00	01-51675-02
AMEREN IP	ELECTRICITY/GAS	102.29	.00	01-51675-03
AMEREN IP	ELECTRICITY/GAS	74.89	.00	01-51675-04
PREGAME SPORTS	TURF TIME	435.00	.00	01-51678-06
B & A SCREEN PRINTING	SOCCER SHIRTS	730.89	.00	01-51678-12
Total RECREATION:		1,698.83	.00	
AQUATIC CENTER/POOL				
CARDMEMBER SERVICE	MISC SUPPLIES	112.14	.00	01-51771-01
AMEREN IP	ELECTRICITY/GAS	73.73	.00	01-51775-00
CONSTELLATION NEWENERGY INC.	GAS	160.88	.00	01-51775-00
Total AQUATIC CENTER/POOL:		346.75	.00	
CAPITAL IMPROVEMENTS DEPT				
UNZICKER EQUIPMENT INC	NISSAN FORKLIFT	15,000.00	.00	01-51880-55
RICK RIDINGS INC	NEW TRUCK ADMIN	27,586.00	27,586.00	01-51880-81
Total CAPITAL IMPROVEMENTS DEPT:		42,586.00	27,586.00	

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
Total GENERAL FUND:		82,396.69	27,586.00	
WATER WORKS				
WATER WORKS				
WEX BANK	FUEL	282.86	.00	02-52161-00
BRENNTAG MID-SOUTH INC	CHLORINE	768.25	.00	02-52162-01
BRENNTAG MID-SOUTH INC	CHLORINE	476.25	.00	02-52162-01
BRENNTAG MID-SOUTH INC	HYDRO ACID	238.25	.00	02-52162-03
BRENNTAG MID-SOUTH INC	SODIUM HYPO	354.25	.00	02-52162-10
CARDMEMBER SERVICE	MISC SUPPLIES	312.34	.00	02-52164-00
IMCO UTILITY SUPPLY CO	WATER SUPPLIES	578.00	.00	02-52164-00
IMCO UTILITY SUPPLY CO	WATER SUPPLIES	205.60	.00	02-52164-00
JOHN DEERE FINANCIAL	MISC SUPPLIES	750.00	.00	02-52164-00
WELLS FARGO EQUIPMENT FINANCE	FOLDER/INSERTER	127.36	.00	02-52164-00
MARTIN EQUIPMENT OF IL	JD 310HL 55547 MAINT AGREEMENT	1,050.00	.00	02-52171-02
MARTIN EQUIPMENT OF IL	JD310HL MAINT AGREEMENT	1,000.00	.00	02-52171-02
MARTIN EQUIPMENT OF IL	VEHICLE MAINTENANCE	180.75	.00	02-52171-02
TRACTOR SUPPLY	MISC SUPPLIES	232.49	.00	02-52171-02
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	13.75	.00	02-52171-04
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	27.75	.00	02-52171-04
COX ELECTRIC MOTOR SERVICE	MOTOR REPAIRS	90.00	.00	02-52171-05
IMCO UTILITY SUPPLY CO	WATER PARTS	170.00	.00	02-52171-08
IMCO UTILITY SUPPLY CO	WATER SUPPLIES	420.00	.00	02-52171-08
CARDMEMBER SERVICE	SHIPPING	64.48	.00	02-52172-05
P D C LABORATORIES INC	WATER TESTING	100.00	.00	02-52172-05
P D C LABORATORIES INC	WATER TESTING	110.40	.00	02-52172-05
AMEREN IP	ELECTRICITY/GAS	3,815.90	.00	02-52175-00
CONSTELLATION NEWENERGY INC.	GAS	619.01	.00	02-52175-00
CARDMEMBER SERVICE	TRAINING	215.00	.00	02-52177-00
Total WATER WORKS:		12,202.69	.00	
Total WATER WORKS:		12,202.69	.00	
SANITATION				
SANITATION				
WEX BANK	FUEL	3.13	.00	04-54761-00
CARDMEMBER SERVICE	MISC SUPPLIES	312.34	.00	04-54764-00
JOHN DEERE FINANCIAL	MISC SUPPLIES	750.00	.00	04-54764-00
U S A BLUE BOOK	LAB SUPPLIES	143.40	.00	04-54764-00
WELLS FARGO EQUIPMENT FINANCE	FOLDER/INSERTER	127.37	.00	04-54764-00
MARTIN EQUIPMENT OF IL	JD 310HL 55547 MAINT AGREEMENT	1,050.00	.00	04-54771-02
MARTIN EQUIPMENT OF IL	JD310HL MAINT AGREEMENT	1,000.00	.00	04-54771-02
MARTIN EQUIPMENT OF IL	VEHICLE MAINTENANCE	180.75	.00	04-54771-02
TRACTOR SUPPLY	MISC SUPPLIES	361.16	.00	04-54771-02
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	13.75	.00	04-54771-04
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	27.75	.00	04-54771-04
AMEREN IP	ELECTRICITY/GAS	7,996.89	.00	04-54775-00
MONTICELLO CITY UTILITY SERV	WATER/WWTP	9.58	.00	04-54775-00
PDC/AREA COMPANIES	SLUDGE	1,164.77	.00	04-54778-01
Total SANITATION:		13,140.89	.00	
Total SANITATION:		13,140.89	.00	
MOTOR FUEL TAX				
EXPENDITURES				
ESCA CONSULTANTS INC	SAGE DRIVE RESURFACING	6,772.64	.00	05-55173-18

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
Total EXPENDITURES:		6,772.64	.00	
Total MOTOR FUEL TAX:		6,772.64	.00	
TIF I & TIF II EXPENDITURES				
ESCA CONSULTANTS INC	HUNDMAN CDAP PROJECT	5,804.00	.00	07-57280-82
Total EXPENDITURES:		5,804.00	.00	
Total TIF I & TIF II:		5,804.00	.00	
Grand Totals:		120,316.91	27,586.00	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.



Monthly Permit Report

02/01/2021 - 02/28/2021

Permit #	Permit Date	Applicant Name	Parcel Address	Permit Type	Description/Comments	Project Cost	Total Fees
Group: Building Permit New House							
2021008	2/25/2021	Dennis & Janet Ottmers	7 JEFFERSON CROSSING	Building Permit New House	New SF Homes Construction for Lot 111 Jefferson Grove I Pl Bk 13 Pg 299 .67 Ac 52 29 111. Also Known as 7 Jefferson Crossing Ct.	500,000	\$1,800.00
2021007	2/25/2021	TK Homes of Illinois, LLC	1 Connor Ct	Building Permit New House	New Home Construction for Sage Meadows Planned Unit Development Bk 15 Pg 135 Lot 31 31 32 8.43. Also Known as 1 Connor Ct.	319,300	\$1,800.00
2021005	2/12/2021	Koester Custom Homes	103 WELDON SPRINGS RD	Building Permit New House	New Home Construction for Lot 60 Walden Pond Estates First Addn Pl Bk 12 Pg 242 31 32 7A-60 .3337 Ac. Also Known as 103 Weldon Springs Rd.	315,000	\$1,800.00
2021004	2/9/2021	TK Homes of Illinois, LLC	2002 Medical Center Dr	Building Permit New House	New Home Construction for Sage Meadows Planned Unit Development Bk 15 Pg 135 Lot 1 31 32 8.10. Also Known as 2002 Medical Center Dr.	305,900	\$1,800.00
							\$7,200.00

Group Total: 4

Group: Building Permit Addition/Remodel

2021006	2/17/2021	William Gantz	3002 APPLEWOOD DR	Building Permit Addition/Remodel	260 s.f. Sunroom Addition.	0	\$50.00
							\$50.00

Group Total: 1

Group: Right-of-Way Permit

2021003	2/4/2021	Kelly Finet	310 W WASHINGTON	Right-of-Way Permit	Just Bee ACAI Food Truck	0	

Group Total: 1

Group: Sign/Billboard Permit

2021002	2/2/2021	Bryce Dubson	404 W MAIN	Sign/Billboard Permit	Two 40"x120" LED Illuminated Signs. One 4'x8' Message Center.	29,563	\$30.00
							\$30.00

Group Total: 1

							\$7,280.00
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Total Records: 7

3/1/2021

Page: 1 of 1

CITY OF MONTICELLO

FIRE DEPARTMENT REPORT

Month: February 2021

P = Present; E = Excused; A = Absent; W = Work; V = Vacation

Chief J. Rupkey	P	P	P	Colton Williams	P	P	W
Asst Chief Tim Clifton	P	P	P	Rob Prather	P	P	P
Cpt. Adam Kownacki	W	P	P	Patrick. Pelz	P	P	P
Capt. Cole Hunt	P	P	P	Julia Norris	P	P	P
Lt Michael Barnes	P	P	P	Allison Wiggins	W	E	P
Lt. John Mullins	P	P	P	Austin. Wiggins	P	E	P
Lt. Dennis Sebens	P	P	E	Nick Andruczyk	P	P	P
Ryan Kolher	P	P	P	Caleb Skinner	P	P	P
Dan Sheehan	E	P	P				

Training and Activities:

Week 1 -	EMS Orientation - reviewed contents of Kirby's ambul						
	Trainer Kirby EMT's/C Hunt	Training Hours:	2	Officer's Training Hours:	1		
Week 2 -	Fire behavior and Scene Size-up	FF pictures	SOG review				
	Trainer A Kownacki/C Hunt	Training Hours:	2	Officer's Training Hours:			
Week 3 -	Vehicle/Building maintenance	Firefighter Dinner	Scene Size-up				
	Trainer A Kownacki	Training Hours:	2	Officer's Training Hours:			
Week 4 -							
Misc.	Feb 1	Thank you to Lowe's in Champaign -- donated new grill to fire department					
	Feb 18	Thank you to Carla Crawford for providing Fire fighters with a 6 course meal					
	Feb 23	Piatt County Firefighter Association meeting at Northern Piatt/Mansfield attended by J Rupkey J Mullin/C Hunt					
	Feb 11	Thank you to Lilienthal Photography for FF pictures at no charge					

2021

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Medical Calls:	22	28											50
Fire Alarm	4	1											5
Lift Assist	2	0											2
Vehicle Accident	2	0											2
Spill/Leak	2	1											3
Electrical Wire	1	1											2
Smoke Scare/Alarm	1	0											1
Brush Fire	1	0											1
CO Detector	0	2											2
Structure Fire	0	0											0
Appliance Fire	0	0											0
Vehicle Fire	0	0											0
Mutual Aid	0	0											0
Rescue/Recovery	0	0											0
Weather Spotting	0	0											0
Total	35	33	0	0	0	0	0	0	0	0	0	0	68

TRUCK RUNS:

Rescue 1	18	19											37
Engine 1	0	0											0
Engine 3	7	2											9
Squad 1	7	8											15

Water used(Gal.)	0	0											0
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Call Summary:

Monticello Police Department Monthly Report For

February
2021

To: Honorable Mayor Larry Stoner and City Council Members

From: Chief John Carter

Date:

	2020	2021
Criminal Offenses:	12	15
Follow-up Investigations:	12	12
911 Calls:	14	16
Written Warnings:	2	0
Verbal Warnings:	7	3
Traffic Tickets:	3	8
Public Service Details:	15	15
Assisted Other Law Enforcement:	15	8
Accident Reports:	9	8
Fire Department Assist:	4	1
Ambulance Assist:	9	6
Downtown Foot Patrols:	32	35
Vacation Checks:	15	11
Ordinance Violations:	13	0

Police Department Information for the Month of February 2021

Respectfully Submitted,



John Carter
Chief of Police

Cc: John Frerichs, Mary Vogt, Tammy Sebens, Wendall Brock, Mike Koon, Pam Harlan,
Rodney Burris & Tom Reed



CITY COUNCIL MEETING MEMORANDUM

ITEM: Ordinance 2021-13 An Ordinance Declaring Surplus Property and Authorizing the Purchase of Property	DEPARTMENT: Monticello Fire and Rescue Department
AGENDA SECTION: New Business	SUBMITTED BY: Terry Summers, City Administrator John Rupkey, Fire Chief
ATTACHMENTS: (X) ORDINANCE () RESOLUTION () OTHER SUPPORTING DOCUMENTS	DATE: March 3, 2021

BACKGROUND:

The Monticello Fire and Rescue Department has identified the following property as surplus.

2,200psi Self-Contained Breathing Apparatus (SCBA) bottles

The department currently has twenty-one expired 2,200psi self-contained breathing apparatus (SCBA) bottles that cannot be reused or hydro-tested. With the donation of these SCBA bottles to the Illinois Fire Service Institute, members of the Monticello Fire and Rescue Department will receive free training time from the Institute.

SCBA Fill Station

Our SCBA air fill station was replaced last year and this old fill station is no longer needed for our Department. The old fill station will be presented to the Piatt County Fire Fighters Association for consideration by other fire departments within Piatt County.

Rescue 1 Mobile SCBA Fill Station

The Rescue 1 mobile fill station is no longer adequate for the 4,500psi (SCBA) bottles that were purchased last year from the Village of Savoy. The estimated value of this fill station on Rescue 1 is approximately the same value as the twenty-one, nine, and six bottle racks offered in trade by Resolve Specialty Products at \$4,800.

Stealth Enterprise Cargo Trailer

The Stealth Enterprise twenty foot cargo trailer is in need of some repair work and is not operated by the Department for any Fire or Rescue calls. The trailer will be sold by the Department with the proceeds being used for the purchase of necessary equipment replacement for the City of Monticello Fire and Rescue Department.

RECOMMENDED ACTION:

It is recommended that the City Council discuss and approve Ordinance 2021-13 as presented.

CITY OF MONTICELLO
PIATT COUNTY, ILLINOIS

ORDINANCE NO. 2021-13

“AN ORDINANCE DECLARING SURPLUS PROPERTY AND
AUTHORIZING THE PURCHASE OF PROPERTY”

ADOPTED BY THE
CITY COUNCIL
CITY OF MONTICELLO
THIS 8TH DAY OF MARCH, 2021

Published in pamphlet form by authority of the City Council of the City of Monticello, Piatt County, Illinois, this 9th day of March, 2021.

**CITY OF MONTICELLO
PIATT COUNTY, ILLINOIS**

ORDINANCE NO. 2021-13

**“AN ORDINANCE DECLARING SURPLUS PROPERTY AND
AUTHORIZING THE PURCHASE OF PROPERTY”**

WHEREAS, the City Council of the City of Monticello, based upon the recommendation of the City of Monticello Fire and Rescue Department, deems it necessary to dispose of twenty-one expired aluminum self-contained breathing apparatus (SCBA) bottles and furthermore deems it necessary to donate the twenty-one expired aluminum SCBA bottles to the Illinois Fire Service Institute ; and

WHEREAS, the City Council of the City of Monticello, based upon the recommendation of the City of Monticello Fire and Rescue Department, deems it necessary to dispose of the air fill station which was replaced in 2020 and furthermore deems it appropriate to donate this fill station to a local fire department; and

WHEREAS, the City of Monticello Fire and Rescue Department has negotiated a contract with Resolve Specialty Products in which the City trades to Resolve Specialty Products the City’s air fill station from the Rescue 1 truck for a twenty-one bottle rack, a nine bottle rack, and a six bottle rack for Rescue 1 truck; and

WHEREAS, the City Council of the City of Monticello, based upon the recommendation of the City of Monticello Fire and Rescue Department, deems it necessary to sell the 2011 Stealth Enterprise twenty foot cargo trailer and purchase any necessary miscellaneous equipment from the sale of said trailer; and

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Monticello, Piatt County, Illinois, as follows:

1. The recitals set forth above are hereby incorporated into this Ordinance and made a part hereof as if fully set forth herein.

2. The City hereby declares all equipment specified herein to be surplus and authorizes the City Administrator to dispose of said equipment in the manner prescribed herein and the purchase of a twenty-one bottle rack, a nine bottle rack, and a six bottle rack from Resolve Specialty Products for Rescue 1 truck.

3. **Effective Date.** That this Ordinance shall be effective forthwith upon its passage and its approval, and a copy hereof shall be published in pamphlet form by the City Clerk.

Passed by the City Council of the City of Monticello, Piatt County, this 8th day of March, 2021, by the following roll-call vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jill Potts, City Clerk
City of Monticello, Piatt County, Illinois

Approved by the City of Monticello
this 8th day of March, 2021.

Mayor
City of Monticello, Piatt County, Illinois

ATTEST:

City Clerk
City of Monticello, Piatt County, Illinois

CERTIFICATE OF PUBLICATION

I, Jill Potts, City Clerk of the City of Monticello, Piatt County, Illinois, do hereby certify that the foregoing and attached AN ORDINANCE DECLARING SURPLUS PROPERTY AND AUTHORIZING THE PURCHASE OF PROPERTY is a true and correct copy of said Ordinance duly adopted and enacted by the City Council of Monticello, Illinois, at its regular meeting on the 8th day of March, 2021, by the following roll-call vote: ayes: ; nays: ; absent: ; and that the same was published by publication in pamphlet form on the 9th day of March, 2021.

Jill Potts, City Clerk
City of Monticello, Piatt County, Illinois